



**ND FFA – State Convention  
VICE PRESIDENT CHAPTER POA AND CHAPTER HANDBOOK EVALUATION:**

Chapter		District
Name		Date
Points Possible	Entries with * <u>must</u> be included in order to receive an award.	
<b>Chapter Handbook</b>		
25		1. Table of Contents is included.
25		2. Chapter Members are named.
50		3. * A list of Chapter, State, and National Officers are included.
100		4. * A Calendar of Activities are included
25		5. The creed, motto, colors, emblem and aim and purposes are included.
50		6. A record of chapter awards received is included. (Superior Chapter, State FFA Degrees, American FFA Degrees)
50		7. * Chapter Constitution and Bylaws are included.
50		8. A record of chapter awards given is included. (Honorary Chapter Degree, Outstanding Award Winners)
25		9. An overall chapter (program) budget is included.
<b>Chapter Program of Activities</b>		
50		10. Each committee has a chairperson, co-chairperson, and members listed.
300		11.* All 15 standing committees as suggested in the National Handbook are included.
100		12.* Each standing committee has 3 goals/objectives listed.
100		13. * Steps necessary to meet all 3 goals/objectives are identified.
100		14. Estimated costs (event budget) are identified for each standing committee.
<b>1,050 Points</b>	<b>TOTAL POINTS _____</b>	