



ND FFA Association

**PROGRAM OF
ACTIVITIES**

SUPERVISED AGRICULTURAL EXPERIENCE (SAE)

Activities	Goals	Steps
1. SAE Program for FFA Members.	<ol style="list-style-type: none"> 1. Develop progressively improving programs designed to provide expanding agricultural experience. 2. All chapters and members will have SAE projects. 3. All chapters and members will use the Agricultural Experience Tracker (AET). 	<ol style="list-style-type: none"> 1. Each member to plan and carry out a SAE in agricultural production/agricultural business throughout the high school years. 2. Promote cooperative SAE expansion programs (i.e., livestock chains, chapter farms, etc.).
2. SAE Account Book Award	<ol style="list-style-type: none"> 1. Chapters have local recognition of SAE account books. 	<ol style="list-style-type: none"> 1. Hold local contest with divisions of sophomore, junior, senior. 2. Provide awards.
3. Foundation Awards <ol style="list-style-type: none"> a. Star Farmer b. Star of Agribusiness c. Star of Ag Placement d. Star of Agriscience e. Proficiency areas 	<ol style="list-style-type: none"> 1. All chapters give local awards according to qualifications. 2. Each chapter recommends local winners for star competition. 3. Star recognition at state convention 	<ol style="list-style-type: none"> 1. Provide chapter awards. 2. Provide plaques, sponsored by the State Foundation, to the winners at State Convention. 3. Provide plaque and check sponsored by the National Foundation to the state winner. 4. Participants/recipients will be provided with the addresses of sponsors and encouraged to write thank you cards.

COOPERATION

Activities	Goals	Steps
1. Coop project	1. Chapters maintain cooperative projects.	1. Encourage chapters to start joint chapter projects such as joint judging career development events and livestock shows. 2. Encourage activities among chapters such as hayrides, dances, basketball and joint initiation Greenhand and Chapter Degree Ceremonies.
2. Have sponsored advertisements for chapter	1. Chapter participation.	1. Get businesses and organizations to buy an ad with the name on it advertising FFA. 2. Have state officers cooperate with local chapters for FFA publicity, encouraging support of FFA.
3. Youth group cooperation	1. Chapters maintain good relations with other youth groups (4-H, FCCLA, FBLA, SKILLS USA, DECA, TSA, etc.) 2. State Association maintains good relations with other youth groups.	1. State encourages chapter cooperation with local groups at the high school level, examples: co-sponsor dances, banquets, assemblies and community projects. 2. Invite representatives of other organizations to attend State Convention Banquet. 3. State FFA Officer will attend functions of other groups when invited.

COMMUNITY DEVELOPMENT

Activities	Goals	Steps
1. Honorary FFA Degree	<ol style="list-style-type: none"> 1. Initiate individuals to the Honorary Chapter FFA Degree. 2. Initiate individuals to the Honorary State FFA Degree. 	<ol style="list-style-type: none"> 1. Recognize individuals who made contributions to local chapter. 2. Use official ceremony at banquet or other occasion. 3. Recognize individuals who have made contributions to the North Dakota State FFA Association. 4. Encourage chapters to submit names of persons worthy of Honorary State FFA Degree.
2. Agricultural Safety Program	<ol style="list-style-type: none"> 1. FFA Chapters will take a more active role in safety of the community, in the home and on the farmstead. 	<ol style="list-style-type: none"> 1. Study current safety needs in the community. 2. Give demonstrations and exhibit displays to community and schools. 3. Send out reading material (publish safety tips in local paper).
3. Distinguished Service Award	<ol style="list-style-type: none"> 1. Chapter participation in local recognition. 2. Honor business/industry who has given distinguished service to the State Association. 	<ol style="list-style-type: none"> 1. Recognize at local banquet with plaque. 2. Recognize with award plaque sponsored by the ND FFA Association.
4. Special FFA VIP Award	<ol style="list-style-type: none"> 1. Honor selected person who has gone beyond normal duties – selected by the state office. 	<ol style="list-style-type: none"> 1. Present person with award at State Convention.
5. Blue and Gold Award	<ol style="list-style-type: none"> 1. Honor selected individuals who have rendered outstanding service as determined by the State Advisor. 	<ol style="list-style-type: none"> 1. Present award to parents of multiple state officers, or others who are selected at State Convention Banquet.

LEADERSHIP

Activities	Goals	Steps
1. Superior Chapter	1. All chapters apply for this award.	1. Chapters develop and utilize Program of Activities.
2. 100% Membership	1. All chapters maintain North Dakota's 100% Plus membership.	1. Encourage Ag Ed Students to join FFA. 2. Encourage graduates to remain FFA members.
3. Public Speaking (prepared & extemp)	1. All chapters hold local career development events in each category. 2. Each chapter have a participant at district level in each category. 3. Hold State career development events at State LDE Day.	1. Encourage advisors to assign speeches in classwork. 2. Give awards on chapter level. 3. Provide awards with two from each district advancing to state. 4. Provide winners with plaque, check and trip to Nationals sponsored by Foundation.
4. Creed & Demonstration Career Development Events	1. All chapters should hold local career development events. 2. Every chapter has participants at district level. 3. Hold state career development events at State LDE Day.	1. Encourage awards on chapter level. 2. Provide awards at district leaderships. 3. Two contestants from the district Creed and Demonstration events advance to state. Provide Awards. 4. Creed winner will present creed at State Convention Honoree Session and earn check and trip to National Creed event.
5. Parliamentary Procedure	1. All chapters will have a team and participate at district level. 2. Hold state competition.	1. Chapters should give demonstrations to community groups. 2. Advisors should devote class time to study Parliamentary Procedure. 3. Provide awards at district level with top 2 teams

Activities	Goals	Steps
		<p>advancing to state. Provide State Awards.</p> <p>4. Winning team advance to national competition.</p>
6. Talent	1. 30 participants at State Convention.	<p>1. Encourage participation at District Leadership with recognition and advancement to State.</p> <p>2. Selection of representatives to National Convention award trip.</p>
7. Career Development Events	<p>1. Chapters participate in as many career development events as possible.</p> <p>2. Chapters will strive to be represented in State Career Development Events.</p>	<p>1. District holds workouts and career development events.</p> <p>2. Continue sending top state CDE teams to National Career Development Events.</p>
8. State FFA Degree	1. All qualified members apply.	<p>1. State officers encourage applicants when visiting chapter.</p> <p>2. Advisors to encourage worthy applicants to apply.</p> <p>3. Chapter officers encourage Greenhands to set goals for State FFA Degree.</p>
9. American FFA Degree	1. All qualified applicants apply.	<p>1. Local advisors encourage qualified members to apply.</p> <p>2. Encourage young members to set goals for American FFA Degree.</p>
10. Washington Leadership Conference	1. As many chapters as possible send participants.	<p>1. Publicize availability of scholarships in all appropriate places.</p> <p>3. Encourage chapters to hold fundraisers and/or obtain local sponsors to send students.</p>
11. State FFA Officers a. National Leadership Conference for State Officers	<p>1. Encourage qualified members to seek office.</p> <p>2. Represent the ND Association in local, state, national &</p>	1. Current state officers stimulate members' interest during chapter visits & other functions.

Activities	Goals	Steps
a. Chapter visits by State Officer b. Chapter Banquets	international activities in a way that would inform, motivate, and inspire FFA members, advisors, state staff and others in government, business and industry to achieve the aim and purposes of the association. 3. Provide newly elected officers with orientation, training and experiences to prepare them for their year of service. 4. Each chapter to be visited by at least one state officer per year. 5. State Association represented at all banquets. 6. Send State President and Secretary to State Summit Conference in Washington DC.	2. Advisors encourage members to seek office. 3. All state officer candidates will submit applications and go through the screening committee at the State Convention. 4. A State President, Secretary, Vice-president, Treasurer, Reporter, Sentinel and Parliamentarian. 5. All seven officers participate in office training. 6. State Association to pay allowable expenses.

EARNINGS AND SAVINGS

Activities	Goals	Steps
1. Dues	1. All chapters strive for 100% FFA membership.	1. Publicize due dates.
2. FFA Foundation	1. Support the Foundation.	1. \$2 of ND members' dues goes to ND State Foundation.
3. FFA Scholarship Program	1. Graduating Seniors encouraged to apply for the over 2 million dollars in scholarships available.	1. Members will be provided the information and applications to be submitted by the February deadline.

CONDUCT OF MEETINGS

Activities	Goals	Steps
1. Delegates duties at State Convention.	<ol style="list-style-type: none"> 1. All delegates attend convention sessions or have alternates present at each session. 2. All delegates shall wear official dress at all meetings. 3. Delegates will serve as an example to other members. 4. Submit accurate minutes of committee meetings. 	<ol style="list-style-type: none"> 1. Delegates conduct themselves accordingly at all times and be commended by state officers and advisors. 2. Provide keynote speaker at first delegate session. 3. Assign delegates to committee co-chair position keeping balance of male/female and representation from each district. 4. Print Committee reports in Convention results book.
2. ND FFA Board of Directors	<ol style="list-style-type: none"> 1. Hold meetings of ND FFA Board of Directors 2. Publicize Board of Directors Agenda and minutes on ndffa.org. 	<ol style="list-style-type: none"> 1. Representation on the board will be: one member from each FFA District, elected ND FFA State Officers, the State Advisor, the State Executive Secretary, and a representative from the ND FFA Foundation. 2. Keep accurate minutes and publicize on ndffa.org.
3. Official Chapter Documents a. Officer Book Evaluations	<ol style="list-style-type: none"> 1. All chapters are encouraged to participate in the state officer book recognition awards program. 4. All chapters submit their program of activities, secretary, reporter and treasurer's books to State Convention for evaluation. 	<ol style="list-style-type: none"> 1. Keep official chapter program of activities, secretary, treasurer and reporter's record books, with the option of a scrapbook as a part of the chapter's archives. 2. Each chapter set aside funds for these books. 3. Each chapter have filing cabinets for officer record books. 4. Secretary, treasurer, reporter's, Program of Activities books to be

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		neatly typed or written in ink. 3. At State Convention the books are rated bronze, silver or gold and award pins/medals.
5. Chapter Officer Elections	2. 1. All chapters will have officers	1. Members should nominate and elect officers based on their merits. 5. Encourage newly elected officers to attend State Convention.
6. Chapter Program of Activities	3. 1. All Chapters will draft and adopt a chapter program of activities.	1. All chapters submit a copy of their Program of Activities by October 15. 2. Include State FFA activities in chapter POA's. 3. State FFA Association to follow National FFA Programs. 2. Local FFA Chapter to follow State FFA Association guides.

SCHOLARSHIP

Activities	Goals	Steps
1. Scholarship Awards	1. All chapters participate.	1. Encourage each chapter to give suitable awards for high scholarship to members. 2. Each chapter to give scholarship awards.
2. Washington Leadership Conference Program Scholarships	1. Encourage more ND FFA members to apply for WLC scholarships.	1. Publicize in all suitable areas.
3. Other Scholarships	1. Encourage higher education through scholarships.	1. Encourage local advisors to list yearly available scholarships and due dates.

Activities	Goals	Steps
4. International Experiences	1. Encourage members to participate in International Experiences.	1. State Officers and State Staff encourage participation in international travel experiences as available through the FFA.

RECREATION

Activities	Goals	Steps
1. State FFA Convention Entertainment	1. Provide suitable recreation for members in attendance.	1. Hold dance on Wednesday night. 2. State officers should secure DJ's and/or bands (utilizing members' talent when possible). 3. Provide entertainment on Wednesday evening for members.
2. Eye openers	1. Stimulate members' awareness at activities.	1. State officers and/or national officer conduct these at District Leadership Conferences, State Convention and at other suitable times.
3. Chapter Recreation	1. All chapters participate.	1. Encourage all chapters to make recreation an important part of their Program of Activities. Chapters are encouraged to have recreation at each meeting.

PUBLIC RELATIONS

Activities	Goals	Steps
1. National FFA Week	<ol style="list-style-type: none"> 1. Have at least one State Association activity. 2. All chapters participate. 	<ol style="list-style-type: none"> 1. State Officers publicize FFA Week. 2. State Officer Team will develop a promotional activity each year. 3. Chapters plan activities for the Week. 4. Purchase FFA Week kits from Supply Service. 5. Exchange ideas among chapters. 6. Utilize the media.
2. Sponsor Appreciation a. State Officer Visits	<ol style="list-style-type: none"> 1. Express appreciation to Sponsors of the ND FFA Foundation for their continued support and cooperation. 2. 100 % of all sponsors will be visited by State Officers. 	<ol style="list-style-type: none"> 1. State Officers express the importance of thank you cards to members. 2. Advisors should share the addresses of state sponsors with members and require them to write thank you cards. 3. Hold sponsor banquet at State Convention. 4. Recognize sponsors with ranking system and in suitable publications. 5. One state office will serve on the State FFA Foundation for two years. 6. Foundation members hold orientation session with officer team.
Chapter Roadside Advertisement	<ol style="list-style-type: none"> 1. All chapters participate. 	<ol style="list-style-type: none"> 1. Encourage FFA members and chapters to have signs at their homes & various roadside markers on display. 2. Chapter furnish or make suitable markers or encourage members to buy signs from Supply Service and encourage the posting of FFA "Welcome" signs to cities.

Activities	Goals	Steps
Chapter Parent/Member Banquet	1. All chapters participate.	1. Each chapter to include the Parent/Member Banquet in the Program of Activities. 2. Present annual achievement awards and recognize outstanding individuals who have assisted the chapter. 2. Invite State Officers to speak.
Inform the counselor of the FFA program in the school.	1. All chapters participate.	1. Explain opportunities & awards in FFA. 2. Encourage membership of young AG Education students by telling them more about opportunities and awards. 3. Encourage other prospective student membership by telling them about awards and opportunities in FFA.
Inform Legislators of Chapters FFA Program	1. All chapter participants.	1. Explain opportunities & awards in FFA. 2. Invite your representative to chapter activities and meetings. 3. Invite your representative to your banquet. 3. Encourage legislative support of Agriculture Education.
Food for America Program	1. All chapters participate.	1. Encourage all chapters to develop and carry out Food for America Programs. 4. Encourage all chapters to submit award application.

STATE & NATIONAL ACTIVITIES

Activities	Goals	Steps
1. National Convention	1. All chapters attend.	1. Encourage chapters to send worthy members to National Convention.
2. National Officer Visits	1. Invite National Officer to visit ND.	1. Request and arrange for the visit of a National FFA Officer to the state each year. 2. Possible visits include State Convention, chapter banquets, special ceremonies, NLCSO and District Leadership Conferences. 3. Encourage all members to meet and visit with the visiting National Officer.
3. State FFA Program of Activities	1. All chapters participate, chapters are encouraged to review the state program of activities with their members.	1. Provide all chapters with the State FFA Program of Activities. 2. Encourage chapters to read and use the document. 3. Keep the POA updated.
4. National Career and Technical Education Week	1. All chapters participate.	1. Window displays and similar educational devices.
5. District Leadership	1. All chapters attend.	1. Conduct of parliamentary procedure, extemp speaking, creed, demonstration, quiz, prepared speaking, ambassador, and talent events. 2. Leadership workshop given by state officers.
		3.

7. State FFA Convention	1. All chapters attend.	1. Send information on events & opportunities to each chapter. 2. Promote State Convention activities throughout year.
8. State Fair	1. All chapters participate.	1. Encourage chapters to send projects to the state fair. 2. Provide ribbons or stickers & premiums in all categories. 3. Hold state tractor driving & showmanship and provide awards, with top individuals receiving a stipend to national convention or \$100 scholarship.
9. Blue	1. All chapters send participants. 2. Suggested for 10 th and 11 th Grade members.	1. State FFA Association & officers will arrange time and place of conference. 2. State Association will inform & publicize conference to all chapters.
10. Gold	1. All chapters send participants. 2. Suggested for 11 th and 12 th grade members who have exhibited leadership in their chapter.	1. State FFA Association will make arrangements for time and place of conference. 2. State FFA Association will inform and publicize conference to all chapters.
12. Aspire	1. Encourage 12 th grade members that are interested in knowing more about serving as a state officer to attend.	1. State FFA Association will make arrangements for time and place of conference. 2. State FFA Association will inform and publicize conference to all chapters.

ALUMNI RELATIONS

Activities	Goals	Steps
1. Local Alumni Affiliate	1. All chapters have an Alumni Chapter.	<ol style="list-style-type: none">1. Chapter encourage advisor, parents, former members and other supporters of the FFA to join.2. State Association should send updated information from the National FFA Alumni to local affiliates.3. FFA Chapters should invite alumni representatives to chapter banquet.
2. State FFA Alumni	1. Continue Alumni Development.	<ol style="list-style-type: none">1. Hold a ND State FFA Alumni meeting.2. Have Alumni representatives at State FFA Convention (give greetings).3. Have Alumni members help as judges, officials and in preparing career development events.