



2021 ND FFA State Parli Pro & ES Plan

Adopted: 03/10/2021

This document outlines the plan for the ND FFA Association to host the 2021 State Parliamentary Procedure and Employment Skills Events. The COVID-19 pandemic is ever changing so this document and its expectations could change rapidly.

FACILITY

The events will be held at the Bismarck Events Center on April 7th, 2021. All teams will have their own designated table in Hall C and will be escorted by FFA officials to their presentation rooms.

Room	Activity
Hall C	Event gathering and holding space
Prairie Rose 101	Parli Pro Testing Room
Prairie Rose 102	Ready Room A
Prairie Rose 103	Presentation Room A
Prairie Rose 104	Ready Room B
Prairie Rose 105	Presentation Room B
Prairie Rose 106	Employment Skills Face to Face

PPE EQUIPMENT/SANITATION

- Students will be required to wear masks while in common areas and outside of the event rooms. Masks will not be required when presenting. Limited number of masks will be available from the state so all chapters/participants will need to bring their own.
- Hand sanitizer will be available in assembly room and all event rooms

PERSONAL ITEMS

Students or chapters must provide their own writing utensils. No items other than individual use tests and scoresheets will be provided by the state association.

AWARDS

Awards will be announced following the completion of each event. Ribbons will be added into an envelop for each chapter and given to the advisor at the conclusion of the awards session.

JUDGES

FFA Advisors will serve as judges for the Parliamentary Procedure Events in the opposite bracket their team appears, and three judges will be brought in for the face to face portion of the Employment Skills LDE. All judges will be socially distanced from each other and the participants.

MEALS

Chapters will be responsible to provide meals and refreshments for their participants.

WAIVER FORMS

All participants will have to submit their medical release, media release waiver form, along with the COVID-19 addendum, electronically by April 6th. Those that completed the forms this fall will not have to resubmit. Failure submit all waivers will forfeit the chapters participation in the event.

PARLIAMENTARY PROCEDURE

The State contest will be held on Wednesday, April 7th, at the Bismarck Events Center. The contest will begin at 11:18 am Central Time. All teams must arrive by 11:00 am as all sixteen Advisors of the participating chapters will be utilized in the judging process. Report to Hall C and you will find a table with your chapters name. This will be the area we ask all teams to remain at throughout the day.

Judging - Each Advisor will judge six of the other chapters, sit out for the seventh and be available for their own chapter's presentation as the eighth responsibility. Discarded score and comment sheets will not be returned to the chapter. Hall C will be used as the holding and preparation area during the preliminary rounds. For the preliminary round of state competition, the sixteen teams will be divided into the following brackets:

<u>Bracket A</u>	<u>Bracket B</u>
District 1 Winner	District 1 Runner-Up
District 2 Runner-Up	District 2 Winner
District 3 Winner	District 3 Runner-Up
District 4 Runner-Up	District 4 Winner
District 5 Winner	District 5 Runner-Up
District 6 Runner - Up	District 6 Winner
District 7 Winner	District 7 Runner-Up
District 8 Runner - Up	District 8 Winner

The order of appearance has been selected using a randomizer and appears at the end of this document with presentation times.

The top two teams from each of the brackets will advance to the finals round which will begin at 2:30 PM. The judges for the finals will be four Advisors selected by State Staff from the pool that did not qualify for the finals. Therefore, all chapters should anticipate being at the Event Center until completion of the finals. All four scores will figure into the final decision

As a reminder teams will not perform opening ceremonies and should begin the presentation with a rap of the gavel and the President should ask for any further business for the presentation to start.

Presidents should not take more than 60 seconds to write notes prior to the event starting.

The finals round each officer will be given a general question pertaining to parliamentary procedure. (The question may not pertain to the specific problem.)

The Parliamentary Procedure Judging Guide (Second Edition, Dunbar) will be the official reference for this contest. This is a parliamentary event only, officers are not rated individually, officer books are not required and only the six primary officers will be allowed to attend the state event. The written exam scores from the preliminary round will also be utilized for the finals round. Time warnings will be given at 8 minutes and 10 minutes.

Awards will be announced at approximately 2:15 pm in the Brynhild Haugland Room with the State champion being announced immediately after the completion of the finals' round at approximately 3:30pm. The finals round and announcement of the winning team will be livestreamed at www.ndffa.org.

EMPLOYMENT SKILLS

The State contest will be held on Wednesday, April 7th, at the Bismarck Events Center. The order of appearance has been selected at random and is posted at the end of this document. It is important you arrive approximately 10 minutes prior to your scheduled appearance and report to Hall C. There you will find a table with your name.

We will proceed with normal contest rules that can be found at this [link](#) with the exception of the following items.

1. No handshakes or contact with the judges
2. No exchange of business cards or materials. A copy of your, employment application, cover letter and resume will be shared with each of the judges

Students should have their employment skills application, cover letter and resume submitted by the deadline of 11:59pm (cst) on April 1st. These need to be done electronically at this [link](#). All items will be prejudged prior to the event with the exception of the face to face interview.

Follow Up Letter - Participants will submit a follow up letter after each round of interviews. Students will be provided computers with word processing software to compose and type a follow up letter. They will be sanitized prior to each

students use. Thirty minutes will be allowed to complete this section. Letters should be addressed to: Joe Agriculturist 555 Any Street NE Fargo ND 58105

Once students have completed their face to face interviews and follow up letter they are free to leave for the day. Awards will be announced during the Parliamentary Procedure Finals announcement at approximately 3:30pm (cst) on ndffa.org and ND FFA's Facebook page.

Employment Skills Order of Appearance
Bismarck Event Center – Hall C
(Closed to the public)
Wednesday April 7, 2021

1	10:00am	Josie Buntrock, Bismarck
2	10:15am	Breanna Vosberg, Center
3	10:30am	Trapper Depew, Carrington
4	10:45am	Charmaine Hass, Napoleon
5	11:00am	Shadera Burian, Killdeer
6	11:15am	Kearyn Nelsen, Leeds
7	11:30am	Halle Rivinius, Grant County
8	11:45am	Madison Jones, Fessenden-Bowdon
40 minute lunch break		
9	12:40pm	Cassidy Beuchler, Minot
10	12:55pm	Kiersten Boehm, Richland 44
11	1:15pm	Gage Yellowbird, Max
12	1:30pm	Elliot Mathias, Kindred
13	1:45pm	Savanna Olson, Watford City
14	2:00pm	Graci Parmeter, Stanley
15	2:15pm	Tucker Satterlund, Grafton
16	2:30pm	Katelyn Duchscher, Rugby

Parli Pro Order of Appearance
 (Closed to the public)

All Teams and Coaches report at 11:00am

Ready Room	Presentation	
11:18 am	11:30 am	Medina
11:35 am	11:47 am	Kindred
11:52 am	12:04 pm	Harvey
12:09 pm	12:21 pm	Killdeer
12:26 pm	12:38 pm	Munich
12:43 pm	12:55 pm	Stanley
1:00 pm	1:12 pm	Mandan
1:17 pm	1:29 pm	Minot
Ready Room	Presentation	
11:20 am	11:32 am	Max
11:37 am	11:49 am	Berthold
11:54 am	12:06 pm	New Salem
12:11 pm	12:23 pm	Napoleon
12:28 pm	12:40 pm	Wahpeton
12:45 pm	12:57 pm	Fessenden-Bowdon
1:02 pm	1:14 pm	Grant County
1:19 pm	1:31 pm	Leeds

Prairie Rose

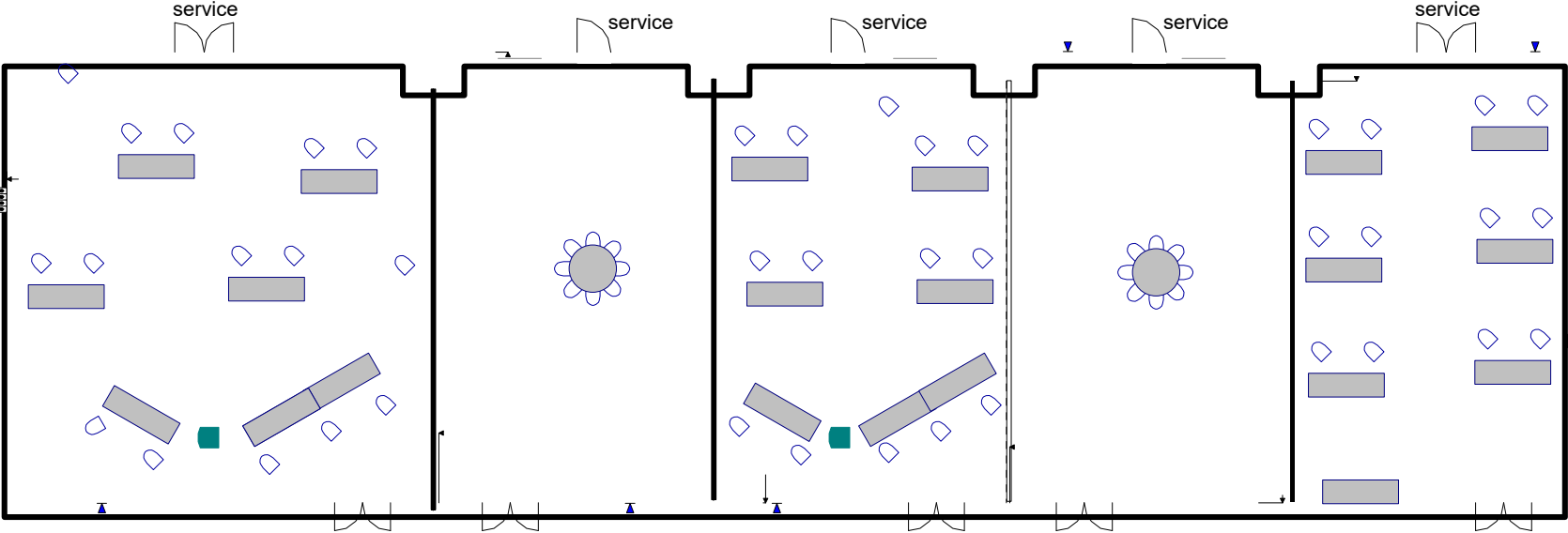
Prairie Rose 105

Prairie Rose 104

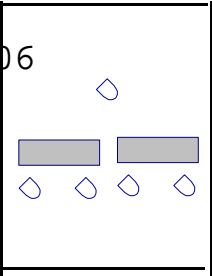
Prairie Rose 103

Prairie Rose 102

Prairie Rose 101



Prairie Rose 106



Hall C

