

2023 ND FFA State Convention – Advisor Assignments

I. Convention Hall Coordination

Convention Coordinators

- Script Manager – Kristi Tonnessen
- 2023 Chairperson – Kristi Tonnessen
- 2024 Chairperson – Missy Hansen
- 2025 Chairperson – William Fritz

These Advisors carry the responsibility that every convention session is conducted in a professional manner. Each year, one new person will be added to the coordinators list and reassign the current year's chairperson. All three coordinators will serve as co-chairpersons for the current year and will work together to achieve a smooth-running convention. **K. Tonnessen** is the "Keeper of the Script". Working with directly with Livewire's Production Manager and State Office Staff, she is to make sure that the script and all results are ready for the officers for each session. All advisors in **Group I** will take their instructions from the coordinators and will report to them immediately, any difficulties they might have.

Group I Convention Coordination Committees

<u>Backstage Operations</u>	<u>Chorus</u>	<u>Courtesy Corps</u>
Gabes Kieffer – Co-Chair	Marty Campbell	Marty Campbell – Chair
Darin Spelhaug – Co-Chair	Johnna Varty	Danielle Hannon
Hannah Gress		Sara Hatlewick
Heather Reimer		
Ben Seidler		
Jared Lovro		

Specific Instructions:

1. The Convention Coordinators will work with each other and Livewire to achieve a smooth-running convention. Be sure that everything is ready to go before the start of each convention session. You are the "Directors", do not take anybody's word for it - rehearse! If State Officers tell you they are ready for their part in a ceremony, say "That's fine, now let's hear it." Keep rehearsals moving and do not excuse any of those involved until you are satisfied with the outlook of the session. **K. Tonnessen** oversees the master script and is to make sure all blanks are filled, names are correct, awards & sponsors are ready, etc. **The first meeting between the State Officers and Convention Coordinators will be Monday at 4:00 PM. Coordinators will schedule the practices to ensure all are ready for each session. Convention Coordinators, State Officers, and Livewire rehearsals are Tuesday from 2:45 – 4:45 pm, and Wednesday from 1:00 pm – 4:00 pm.** Due to the first session on Monday night, officers, Livewire, and state staff will have met and completed rehearsal.

2. Stage crew – **Kieffer, Spelhaug, Gress, Reimer, Seidler & Lovro**, oversee all stage props, awards & tables, ribbon packets, and banners. They will work very closely with Livewire and the convention coordinators to manage all stage activities. They will work with a crew of assigned courtesy corps members to ensure that the convention hall is ready before each session. Your committee is responsible to get tables/people on and off stage. Kieffer & Spelhaug will develop a schedule that includes a rotation of everyone.

3. **M. Campbell** will Chair the courtesy corps. **D. Hannon & S. Hatlewick** will work closely with her to organize and supervise the work of courtesy corps members. Orientation is scheduled for Monday at 5:30 PM in the BBFH Foyer. Arm Bands will be provided for the members to wear and must be collected on Thursday.

The courtesy corps shall: Re-align chairs in the convention hall, pick-up garbage, place seating tents, lights, staging, and ushering (before, during, and after each session). They will take charge of all exits and limit in and out traffic during convention sessions. It shall be their responsibility to see that the convention hall is clean, orderly, and ready for each activity. **At the close of each session, they shall get the convention hall ready for the next session.** They will assist all guests especially for Parents' Day activities including distributing programs, assisting with seating, and monitoring the doors. Courtesy Corps members may be assigned to the stage crew and the convention office. They will help with CDEs as requested.

M. Campbell will coordinate the awards with the help of the team and turned in electronically to the office on **Thursday by noon** so it can be entered in the script and presented Thursday afternoon.

5. **M. Campbell & J. Varty** will work with the choral director, Shawn Neisen. They will work with **M. Campbell** and the courtesy corps for help with risers, etc. Keep attendance at all rehearsals and present chorus pins (get from Back Stage Crew) after the last performance. Work with members who may need to participate in other convention activities. A list of all chorus participants needs to be handed into the office. Chorus Rehearsal is in Music Education 122.

6. Convention Coordinators will oversee all talent for the convention sessions along with the talent committee. The talent committee will coordinate selected acts for session entertainment with **K. Tonnessen**. Be sure to work with Livewire so that there is optimum display of students' talents. Rehearsal time TBD.

II. Delegate Committee Assignments:

<u>Delegate Committee Assignments</u>	<u>Advisor</u>	<u>State Officer</u>	<u>Meeting Room MU</u>
1. Screening Committee	Christine Fannik, Audra Montgomery, Cora Huss	None	Badlands Room Holding Area: Seating outside room.
2. State Program of Activities	David Leier	Regan Jones	Hidatsa
3. Auditing	Nikki Fidely Doll, JoDee Free	None	Room of Nations
4. Community Service	Jeff Bjugstad	Amy Klain	Sahnish
5. Alumni Recruitment	Ben Curdy	Faith Norby	Prairie
6. Leadership Conference	Molly Zahradka	Hailey Maddock	Meadow
7. AET	Missy Hansen	Wyatt Kertsen	Nueta
8. Social Media	Lance Van Berkom	Katelyn Duchscher	Lark
9. State Convention Activities & Recreation	Bill Zingg	Jakob Van Berkom	Rose

General Instructions: The State FFA Association operates for the best interest of the members. FFA depends upon the advisors assigned to each committee to help guide the works of the committee so that all necessary work is accomplished, and all discussion is completed on the assigned topics and that a committee report is finalized. Your participation in the actions of these committees is very important to the success of our convention. Each committee is to give a report on their discussions and conclusions. Any actions recommended by the committee must be presented as "New Business".

I. **Officer Screening Committee** - screen and nominate 2023-2024 officers. Monday at 1:00 pm **Fannik and Montgomery** should meet for as long as necessary with committee members in the Badlands Room in the Memorial Union prior to the first set of interviews. The area outside of the room is available as a holding area during the interview process. The committee shall oversee items/questions for each round. **Huss** will serve as manager of the process to oversee posting interview schedules each day and coordinating between the holding area and interview room. The final decisions should be a minimum of two people whom you recommend for each office of president and secretary. The number you recommend for the other five offices will, of course, be partially determined by the competition. At least one nomination should be made for each by the Screening Committee. Above all, make sure that the candidates fully understand and subscribe to the agreements which they signed as a part of their state officer applications. The Badlands Room of the Memorial Union will be the headquarters for the officer screening committee.

Timeline of Committee Work (EXCEPT Screening Committee)

Monday

2:30-3:30 pm – Delegate Chairpersons & Advisors Meeting – Memorial Union – Sahnish Room

5:15 pm – Delegate Orientation – BBFH – Break into committees – Dismiss to Memorial Union Rooms

Tuesday

5:00 pm - All Committee Reports Due – Except Screening Committee – Must be turned into the State Office via Google Drive.

COMMITTEE REPORTS

Tuesday – 7:00 pm – All committee reports during convention session, except screening.

Wednesday – 7:00 pm – Screening Committee Report during convention session.

III. Housing and FFA Foundation Banquet/Meal

<u>Housing Chair</u>	<u>ND FFA Foundation Sponsor & Parent Meals/Banquet</u>
Bill Fraizer – NDSU	Darin Spelhaug
Rebecca Duben	Kristi Tonnessen
All Advisors	Beth Allen, Kayla Hart
	Nikki Fideldy-Doll, Craig Kleven, Rebecca Duben

Specific Instructions

1. Housing – Fraizer will secure housing staff to be hired for the duration of the convention. **N. Fideldy-Doll, C. Kleven, R. Duben & State Officers** will meet with hall directors and housing staff on Sunday in the Bentson Bunker at 7:30 pm. Housing staff will carry out responsibilities assigned by the housing committee.

2. All Advisors - are responsible for the overall conduct of students in their dormitory area and to serve as an authority to enforce the housing rules. Responsibility will include the nightly room checks beginning 15 minutes prior to lights out. All Advisors are to assist and will be assigned to room check duties. Each advisor is responsible for his/her group and is also expected to stop any irregularities by any member or group if their advisor is not present. Any problems should be reported to the chapter advisor and/or State Staff if needed. Contact information for all advisors can be found at www.ndffa.org/teacher-directory

Chapter check in - Monday - 11:00 am - 4:00 pm. Chapter checkout will be on Thursday starting at 10:15 am. **All checkouts will be express checkout.**

Convention Housing Rules, Parking & Expectations:

1. Everyone is to be in sleeping quarters 15 minutes prior to lights out. Lights out Monday are at 11:00pm and midnight Tuesday and Wednesday.
2. No smoking permitted on the NDSU campus.
3. Chapter advisor or other responsible adult will use the same housing facilities as members and be responsible for the group observing convention rules.
4. Beds are to be made, personal belongings put away and rooms neatly kept.
5. Illness is to be reported immediately to the FFA Headquarters Office at 701-870-4119 between 8 am - 5 pm. After hours call Sanford Medical emergency 701-417-2000. For other emergencies call campus police 701-231-8998.
6. NDSU and the ND FFA Association is not responsible for damaged, lost, or stolen personal items.
7. Each person will be held responsible for damage to facilities to which he/she is assigned. The advisor and students are to check facilities with proctor on arrival and departure. Damages not recorded at check-in will become the responsibility of the chapter.
8. Cars, Vans & Mini-Buses (<15 passenger) may be parked in lots HR, east R or RE and buses are to be parked in the east side of R. No Parking in the CF Lot. Please observe campus traffic and parking regulations. There will be again no FFA parking in the lot immediately west of Bentson Bunker. If you have parents or guests coming, they can use R, HR, the Visitors Pay Lot, or Memorial Union Pay Lot. Please observe campus traffic and parking regulations.
9. Advisors and members are accountable to each other to obey the FFA Code of Ethics, FFA State Convention Policies and Expectations, North Dakota FFA Student Permission Form, and NDSU Waiver Form.
10. Housing staff will post the times they will be at their stations.
11. Each advisor should have knowledge of fire evacuation procedures and tornado evacuation areas.

Dining Center Meals, Dress, Sponsor/Parent Reception and Dinner:

Advisors are to be appropriately dressed for all convention events and activities. No headgear may be worn by advisors in the convention hall, or during any CDEs/LDEs. **Business casual dress for advisors is expected for all convention sessions.**

1. **Beth Allen & Nikki Fideldy-Doll** will arrange for the Sponsor/Parent Reception and Dinner on Wednesday. **D. Spelhaug, & K. Tonnessen** will collect tickets/sign in guests and should be set up by 4:00 pm. Advisors are welcome to visit with parents at the reception but are asked to eat at the Residence Dining Center unless they have purchased a ticket for this dinner.

2. **M. Campbell** and the courtesy corps will help as requested for the Wednesday banquet meal. Caps and Hats will not be worn at meals. This applies to Advisors as well as students.

IV. Recreation, Student Success Workshops, Talent, and Dance

Memorial Union Supervision

<u>Memorial Union</u>	<u>James Jansen—Co-Chair</u>	<u>Evan Mellmer—Co-Chair</u>	
Janna Anderson	Mack Buckmier	Seth Haugland	Audra Montgomery
Brent Arndt	Nettie Denowh	Breanna Heaton	Adam Riddle
Cassidy Bishop	Troy Enga	Keri Hove	Cohl Ringler
Jeff Bjugstad	Mary Fischer	Graysyn Kitts	Brian Schneider
Gavin Black	Shonda Gasmann	Macey Kleinjan	Darin Spelhaug
Tony Boehm	Alan Geiger	Zach Krein	Gary Wald
Olivia Buckeye	Monica Goven	Jason Mongeon	Abbey Ward

SPECIAL INSTRUCTIONS:

- Recreational activities are available to members when they are not involved in regularly scheduled convention activities. Advisors assigned to this group must work out schedules and report any problems to **Jansen & Mellmer**. Remind students that the reason they are at NDSU is for the convention.
- Jansen & Mellmer** will set up a schedule for supervision at the Memorial Union. Shifts should be setup so that there is always a minimum of **five** Advisors in the Union during scheduled hours. Periodic checks should be made to discourage use of the Union at times other than free time. Members' conduct must be supervised throughout the MU complex. Please help keep the area clean.
- The Memorial Union Thundar's Den schedule is as follows:
 - Monday - 11:00 am -10:45 pm – Schedule advisors starting at 7:00 pm
 - Tuesday - 11:00 am -11:30 pm – Schedule advisors starting at 7:00 pm
 - Wednesday - 11:00 am -11:30 pm – Schedule advisors starting at 7:00 pm
 Bowling, snacks, and video games will be available.

Student Success Workshop Monitors

<u>Natalie Wibe – Chair</u>			
<u>Tuesday, June 6</u>			
Sara Hatlewick	Mike Kamrath	Joe Odermann	Brian Schneider
Amanda Huettl	Callahan Lemar	Cohl Ringler	Johnna Varty
<u>Wednesday, June 7</u>			
Janna Anderson	Jason Mongeon	Scott Wisness	
Iris Dukart	Zach Wiest		

Tuesday, June 6 at 8:30, 9:30, & 10:30 am in the Memorial Union – Ballroom B.

Wednesday, June 7 at 8:30, 9:30 & 10:30 am in the Memorial Union – Ballroom A.

Wibe will set up a schedule for supervision and introduction of the speaker at each student success workshops. Be sure there are a **minimum of two advisors** in the room for each workshop.

Talent Show – College & Career Street Fair

<u>Levi Reese – Chair</u>
NDAAE Intern – Victoria Moreno

Reese, Moreno, & Carlson-Hughes will coordinate the talent show on Tuesday from 1:00 – 5:00 pm during the College & Career Street Fair. Acts will perform every 20-30 minutes and you will coordinate with Dude Walker Music on Wheels for sound. You will also serve as the judges for the talent show acts that perform during convention sessions and work with convention coordinators for performances. Utilize the Talent Handbook and scorecards. Turn results into the state convention office.

Dance – Tuesday – Memorial Union – 9:30 pm

<u>NDAAE District 6 & 8 VPs – Co-Chairs</u>
District 6: Evan Mellmer & District 8: Marty Campell
All District 6 & 8 Advisors

District 6 & 8 Advisors will supervise the dance. All FFA members are required to be wearing a convention wristband to attend. No food or beverages are allowed on the dance floor. Attending guests will be provided a courtesy pass. Advisors cannot allow non-members to attend the dance. Supervision of students is very important for these activities to be successful and to continue. A rotation of FFA districts for supervision of dances will be used. NDAAE district vice presidents will serve as co-chairs.

V. Career Development Events (CDEs)

All CDE Chairs – A banker box(es) for your CDE is in the state convention office **BBF 203**. Please pick up the box from the convention office the day before your event or the day of if your event is mid-day or later. Take scan sheets and scores sheets to the **Judging Card Tabulation Room BBF 29** and return the box to the state convention office.

AGRICULTURAL COMMUNICATIONS: 7:30 am Tuesday

A. Glenn Hill Center 112, 122, 130/132, 234, 300, 326, 330; QBB 114 & 132 (Computers)

Kristin Harner	NDSU Extension	Ag Communications Director	
Cameron Young	Keri Hove	Dr. Adam Marx	Co-Chairs
Ag Comm Workers			
Olivia Buckeye	Bailey Hawbaker	Abbey Ward	
Marty Campbell	Adam Riddle	Stephen Wharton	
Shonda Gasmann	Samantha Schmoker	Bill Zingg	

All tabulations will be handled by the Workers and Chairs for this event. Kristin Harner is the NDSU contact. **Young/Hove/Marx** will submit a copy of the results to the convention office. Results are to be posted in BBF Room 203 for verification.

AGRICULTURAL TECHNOLOGY & MECHANICAL SYSTEMS: Basic, Intermediate & Advanced

Van Es 101 & Service Center—all levels

SPECIFIC INSTRUCTIONS

1. These groups are responsible for conducting all ag mechanics skills activities as assigned in cooperation with Matthew Olhoft, Leon Schumacher, and their staff at Bio Systems Engineering Department. **Fritel/Krebs/Martin will serve as overall Chairmen. Fritel, Martin, Krebs, & Deck** will handle registration for their respective divisions. **Van Berkom & Vandehoven** will work with the Tabulations committee in scoring all three events. Plan with **Campbell**, for courtesy corps members to assist with these CDE's if needed, but there are plenty of advisors assigned to help.
2. Committee Members – Report to your Chairmen for your specific assignment. You should not have any assigned conflicts that will keep you from participating in this event. It is very critical that you are there to serve. **Fritel, Martin, Krebs, & Deck** will assign specific duties and work out any conflicts with committee members.
3. Written exams for all Ag Tech & Mech areas will be part of the event rotation during the day.

Matthew Olhoft	NDSU	Leon Schumacher	NDSU
<u>Tabulations:</u>	Lance VanBerkom	Vandehoven	Co-Chairs

ADVANCED AG TECHNOLOGY & MECHANICAL SYSTEMS CDE: 7:30, 10:00, 1:30 Tuesday

Travis Fritel – Co-Chair	Pete Martin – Co-Chair		
<u>Advanced Workers:</u>	<u>7:00 AM Report</u>		
Mike Axt	Daniel Deck	Zach Krein	Ben Seidler
Joel Branvold	Lee Hetlevedt	Evan Mellmer	Tanner Zetocha
Paul Buchholz	Erik Johnson	Kay Poland	
Jeremy Carkuff	Stephen Kessler	Isaac Ripplinger	
Ben Curdy	Ben Krebs		

INTERMEDIATE AG TECHNOLOGY & MECHANICAL SYSTEMS CDE: 7:30 am Wednesday

Ben Krebs - Chair	<u>Intermediate Workers:</u>	<u>7:00 AM Report</u>	
Mike Axt	Mike Kamrath	Audra Montgomery	Daniel Ryba
Joel Branvold	Stephen Kessler	Joe Odermann	Tanner Zetocha
Daniel Deck	Zach Krein	Cohl Ringler	Bill Zingg
Travis Fritel	Pete Martin	Isaac Ripplinger	
Lee Hetlevedt	Evan Mellmer	Lucas Schmaltz	

BASIC AG TECHNOLOGY & MECHANICAL SYSTEMS CDE: 1:30 pm Wednesday

Daniel Deck - Chair	<u>Basic Workers:</u>	<u>1:00 PM Report</u>	
Mike Axt	Travis Fritel	Anna Kemmer	Joe Odermann

Joel Branvold	Sara Hatlewick	Stephen Kessler	Sam Poland
Paul Buchholz	Lee Hetlevedt	Ben Krebs	Cohl Ringler
Mack Buckmier	Carson Houser	Zach Krein	Daniel Ryba
Ben Curdy	Erik Johnson	Pete Martin	Lucas Schmaltz
Samantha Doneen	Mike Kamrath	Evan Mellmer	Zach Wiest
			Tanner Zetocha

DAIRY CATTLE EVALUATION AND MANAGEMENT: 7:30 am Tuesday

Gate City Bank Auditorium, Shepperd Arena, & Dairy Barn (Horse Park if Raining – Decision must be made by 7:15 am)

Todd Molden	NDSU Dairy Barn	Coordinator
Cheyenne Ketterling	Riston Zielke	Co-Chairs
Dairy Cattle - Workers		
Janna Anderson	Alan Geiger	Sam Poland
Cassidy Bishop	Seth Haugland	Colbey Steeke
Mack Buckmier	Carson Houser	Zach Wiest
Nettie Denowh	Scott Wisness	
Samantha Doneen	James Jansen	
Shawn Feiring	Jason Mongeon	

SPECIFIC INSTRUCTIONS

- Ketterling & Zielke** will work with Molden to coordinate the CDE. They will help set up classes, collect official placings, and check for proper scoring cuts used. Ketterling & Zielke will arrange for transportation to and from the Dairy Barn. They will work with official reasons takers and deliver reason spreadsheets to the tabulators. Collect scan cards before the students get on the bus.
- Ketterling** will work with the squad leaders and divide participants into three squads. No two members from the same chapter are to be in the same squad. **Zielke** will give instructions to participants prior to the start of the CDE. Squad Leaders shall enforce all rules of conduct for official state activities. **Ketterling and Zielke** will coordinate routing for reasons at the Dairy Barn.
 - Squad leaders will report 15 minutes before the CDE is scheduled to begin.
 - Working with the co-chairpersons, they will assist in assembling the participants, as they complete registration and divide them into three squads.
 - Before judging starts, call the numbers of the Individuals assigned to your squad. Check to make sure that each participant is in the proper squad. Get a list of numbers in each squad from the registration committee.
 - Keep members of squads together during the event.
 - Enforce the CDE rules. Have participants write and bubble their name & chapter on scan cards.
 - Make sure that all participants have an equal opportunity to view each class or sample. Be sure they know the class name and which portion of the scan card to use.
 - Squad leaders will keep time for their squads, giving a two-minute warning, calling time, moving the squads to the next class at the proper time, and collecting the scan cards.
 - Arrange the scan cards in numerical order and have them delivered promptly to the scoring committee.

DAIRY CATTLE HANDLERS: 8:00 am Tuesday

Dairy Barn & Shepperd Arena

Emily Casner	Brandon Quam	Co-Chairs	
Handler - Workers			
Molly Hanson			

- Casner, Quam, & Hanson** will coordinate dairy showmen and provide holders for the dairy judging classes. They will evaluate and rank the showmen and select one individual to compete at nationals and one alternate. This is your event.

2. Scorecards will be used. They will be returned to the contestants with comments and suggestions on.

ENVIRONMENTAL & NATURAL RESOURCES CDE: 8:00 am Wednesday

A. Glenn Hill Center 112, 122, 234

Desi Severance	Tanasha Wanner	Co-Chairs	
ENR Workers			
Gavin Black	Hannah Gress	Kay Poland	Misty Steeke
Tony Boehm	Danielle Hannon	Samantha Schmoker	Abbey Ward
Troy Enga	Anna Kemmer	Brian Schneider	Sarah Wendt
Alan Geiger	David Leier	Ben Seidler	

Severance and Wanner will make assignments.

FARM & AGRIBUSINESS MANAGEMENT CDE: 3:00 pm Tuesday

Sudro 21 & 22

Lane Moellenkamp	Brian Schneider	Co-Chairs	
Farm & Agri. Management Workers			
Mitchell Becker	Erik Johnson		

Moellenkamp & Schneider will make assignments.

FLORICULTURE: 7:30 am Wednesday

Loftsgard Atrium; Loftsgard 102, 114, Learning Center Lower Level, Walster 217, 220, 221

Barb Laschkewitsch	NDSU Coordinator		
Paul Buchholz	Leah Kessler	Co-Chairs	
Floriculture Workers			
Jerilynn Bakken	Marita Erman	Cheyenne Ketterling	Melaree Lee
Cassidy Bishop	Shonda Gasmann	Brooke Kunz	Lane Moellenkamp
Olivia Buckeye	Bailey Hawbaker	Macey Kleinjan	Adam Riddle
Jeremy Carkuff	Amanda Huettl	Whitney Landman	Stephen Wharton
Samantha Doneen			

This group will handle all aspects of this CDE. Buchholz & Kessler will work closely with Laschkewitsch to put on the CDE and make the assignments.

FOOD SCIENCE & TECHNOLOGY CDE: 12:15 pm Tuesday

Memorial Union: Oceti Sakowin Ballroom A & B, Neuta, Prairie Rose, Meadow, Lark, Anishinaabe Theater

Julie Garden-Robinson	NDSU Food Science	Coordinator	
Co-Chairs			
Brent Arndt	Tony Boehm	Melaree Lee	Molly Zahradka
Food Science Workers			
Carissa Axt	Hannah Gress	Brooke Kunz	Gary Wald
Iris Dukart	Breanna Heaton	Callahan Lemar	Tanasha Wanner
Marita Erman	Calista Heley	Heather Riemer	Sarah Wendt
Mary Fischer	Amanda Huettl	Desi Severance	Natalie Wibe
JoDee Free	Macey Kleinjan	Misty Steeke	

From registration to tabulations this is your event all the way. **Arndt, Boehm, Lee, and Zahradka** will make assignments.

MILK QUALITY AND PRODUCTS: 12:00 pm Wednesday

A. Glenn Hill Center 110, 112, 122, 126, 130, 132, 234

Laurie Geyer	NDSU Coordinator	April Linstaedt	Cass/Clay
Jeff Bjugstad	Shawn Feiring	Co-Chairs	
Milk Quality Workers			
Brent Arndt	Cora Huss	Brandon Quam	Johnna Varty
Jerilynn Bakken	David Leier	Darin Spelhaug	Gary Wald
Iris Dukart	Callahan Lemar	Colbey Steeke	Riston Zielke

Bjugstad & Feiring will make assignments for this CDE. Others assigned will assist with directing the CDE including scoring, tabulating, and ranking.

MEATS SELECTION: 8:00 am Thursday

Shepperd

Eric Berg	NDSU Coordinator		
Bailey Hawbaker	Whitney Landman	Rick Vannett	Co-Chairs
Meat Evaluation Workers			
Jeff Bjugstad	Carson Houser	Brandon Quam	Scott Wisness
Gavin Black	Cora Huss	Daniel Ryba	Cam Young
Shawn Feiring	David Leier	Colbey Steeke	Bill Zingg
Breanna Heaton	Sam Poland	Lance VanBerkom	Riston Zielke

1. NDSU staff will set up the classes, make the official placings and determine the cuts.

2. **Hawbaker & Landman** will establish the rotation of students and determination of squads. Other committee members will serve as squad leaders and for other activities as needed.
3. A practice session will not be available in 2023.

NURSERY/LANDSCAPE: 1:30 pm Wednesday

Loftsgard Atrium; Loftsgard 102, 104, 114, 116; Walster 204, 217, 220, 221

Dr. Todd West	NDSU Coordinator		
Carissa Axt	Mitchell Becker	Co-Chairs	
Nursery/Landscape Workers			
Nettie Denowh	Calista Heley	Cheyenne Ketterling	Stephen Wharton
Christine Fannik	James Jansen	Graysyn Kitts	Scott Wisness
Seth Haugland	Leah Kessler	Isaac Ripplinger	Cam Young

This group will handle all aspects of this CDE. **Axt & Becker** will work closely with Dr. West to run the nursery/landscape event.

On Tuesday, June 6 at 3:00pm, Dr. West will conduct a NDSU Campus Nursery/Landscape Woody Plant ID walk as a review for FFA members and any advisors who wish to participate. Meet at the Loftsgard Main Entrance.

SMALL ANIMAL CARE & TECHNOLOGY: 8:00 am Thursday

Gate City Bank Auditorium

Marita Erman	Sarah Wendt	Co-Chairs	
SACT Workers			
Troy Enga	Shonda Gasmann	Kay Poland	Samantha Schmoker
Mary Fischer	Danielle Hannon	Levi Reese	Tanasha Wanner
JoDee Free	Graysyn Kitts		

Erman & Wendt will make the assignments.

VI. OFFICER BOOK EVALUATION: Monday at 3:00 PM

Bentson Bunker Fieldhouse (BBF): Room 110 & Stage

Whitney Landman	Heather Riemer	Co-Chairs	
Officer Book Workers:			
Jerilynn Bakken	Molly Hanson	Graysyn Kitts	Levi Reese
Troy Enga	Kari Hove	Lane Moellenkamp	
Monica Goven	Leah Kessler	Jason Mongeon	

Results will be typed in a Google Drive file that will be setup by the state office.

All books will be judged in **BBF room 110 and/or on the stage on Monday at 3:00 pm.**

VII. AGRISCIENCE FAIR: Tuesday 7:30 AM

Memorial Union: Ballroom A

Dr. Brooke Thiel	NDSU Coordinator	
Heather Riemer	Chair	

Agriscience Fair Workers		
Calista Heley	Misty Steeke	Molly Zahradka

Assist students with setting up their displays On Tuesday at 7:00 am in the Ballroom A of the Memorial Union. Provide judges with materials and assist as needed. Winners are in each division and at each level. The judges are asked to select which division winners merit the right to apply and advance to National Competition. Results are to be handed in at the state convention office in BBF 203.

SCORING AND TABULATIONS

Bentson Bunker Fieldhouse 29

Jenny Vandehoven & Mitchell Becker – Co Chairs

Advisor	Mon PM	Tues AM	Tues PM	Wed AM	Wed PM	Thurs AM
Jenny Vandehoven						
Mitchell Becker			NA		NA	
Carissa Axt			NA		NA	
Emily Casner		NA			NA	
Daniel Deck		NA	NA	NA	NA	
Samantha Doneen		NA		NA	NA	
JoDee Free			NA			NA
Alan Geiger		NA		NA		
Molly Hanson	NA	NA				
Bailey Hawbaker		NA		NA		NA
Erik Johnson		NA	NA		NA	
Anna Kemmer				NA	NA	
Leah Kessler				NA	NA	
Melaree Lee			NA	NA		
Desi Severance			NA	NA		

****NA = Not Available**

Specific Instructions

1. **Vandehoven and Becker** will take care of those necessary details involving rooms, score sheets, computers, etc. whatever is needed.
2. **Vandehoven & Becker** will coordinate the entire operation so that:
 - a. All official placings entered in Judging Card or given to scorers.
 - b. Score cards scanned and checked for errors.
 - c. All CDE's are tabulated.
 - d. Results are saved to a memory stick if not part of the Judging Card System
 - i. Number of Schools Participating
 - ii. Number of Individuals participating
 - iii. Number of Teams participating
 - iv. Individual results
 - v. Team results
3. Results are to be posted in the convention office (BBF 203) for advisors to validate. No students can enter the tabulation room.
4. Verify member's names with the team's certification form.
5. Tabulations Committee Members will report to room 29 of the Benson Bunker Building where **Vandehoven and/or Becker** will give instructions and will determine the work schedule. They will determine who is needed

in the tabulations room. This committee is to score cards and enter them into the computer for tabulations. Determine all individual and team scores, cross checking entries for accuracy and rank teams and individual's gold, silver, and bronze. Turn results into the convention office (BBF 203) and keep the tabulations room secure.

6. Post results in the convention office (BBF 203) for advisors to view, not to take. At no time will students (including Courtesy Corp members) be allowed in the tabulations room. All results are strictly confidential until announced on stage.