

2026 ND FFA State Convention – Advisor Assignments

I. Convention Hall Coordination

Convention Coordinators

- Script Manager – William Fritz
- 2026 Chairperson – William Fritz
- 2027 Chairperson – Cheyenne Ketterling
- 2028 Chairperson – Audra Montgomery
- 2029 Chairperson – Iris Dukart

These Advisors carry the responsibility that every convention session is conducted in a professional manner. Each year, one new person will be added to the coordinators list and reassign the current year's chairperson. All three coordinators will serve as co-chairpersons for the current year and will work together to achieve a smooth-running convention. **William Fritz** is the "Keeper of the Script". Working with directly with Livewire's Production Manager and State Office Staff, she is to make sure that the script and all results are ready for the officers for each session. All advisors in **Group I** will take their instructions from the coordinators and will report to them immediately, any difficulties they might have.

Group I Convention Coordination Committees

<u>Backstage Operations</u>	<u>Chorus</u>	<u>Courtesy Corps</u>	<u>Session Support</u>	<u>The Feed:</u>
Heather Riemer – Co-Chair	Calista Ringler	Marty Campbell – Chair	JoDee Free	Levi Reese
Ashley Bachmeier – Co-Chair	Stetson Urlacher	Molly Hanson	Atiana Beck	Natalie Janzen
Jayden MacDonald		Calista Ringler	Breanna Pastir	
Carissa Spelhaug				
Alicia Lund				

Specific Instructions:

1. The Convention Coordinators will work with each other and Livewire to achieve a smooth-running convention. Be sure that everything is ready to go before the start of each convention session. You are the "Directors", do not take anybody's word for it - rehearse! If State Officers tell you they are ready for their part in a ceremony, say "That's fine, now let's hear it." Keep rehearsals moving and do not excuse any of those involved until you are satisfied with the outlook of the session. **W. Fritz** oversees the master script and is to make sure all blanks are filled, names are correct, awards & sponsors are ready, etc. **The first meeting between the State Officers and Convention Coordinators will be Monday at 4:00 PM. Coordinators will schedule the practices to ensure all are ready for each session. Convention Coordinators, State Officers, and Livewire rehearsals are Tuesday from 2:45 – 4:45 pm, and Wednesday from 1:00 pm – 4:00 pm.** Due to the first session on Monday night, officers, Livewire, and state staff will have met and completed rehearsal.

2. Stage crew –**Bachmeier, Riemer, Lund, MacDonald, and C. Spelhaug** oversee all stage props, awards & tables, ribbon packets, and banners. They will work very closely with Livewire and the convention coordinators to manage all stage activities. They will work with a crew of assigned courtesy corps members to ensure that the convention hall is ready before each session. Your committee is responsible to get tables/people on and off stage. Riemer & Bachmeier will develop a schedule that includes a rotation of everyone.

3. **M. Campbell** will Chair the courtesy corps. **Hanson and Ca. Ringler** will work closely with her to organize and supervise the work of courtesy corps members. Orientation is scheduled for Monday at 5:30 PM in the Memorial Union – Anishinaabe Theater. Arm Bands will be provided for the members to wear and must be collected on Thursday.

The courtesy corps shall: Re-align chairs in the convention hall, pick-up garbage, place seating tents, lights, staging, and ushering (before, during, and after each session). They will take charge of all exits and limit in and out traffic during convention sessions. It shall be their responsibility to see that the convention hall is clean, orderly, and ready for each activity. At the close of each session, they shall get the convention hall ready for the next session. They will assist all guests especially for Parents' Day activities including distributing programs, assisting with seating, and monitoring the doors. Courtesy Corps members may be assigned to the stage crew and the convention office. They will help with CDEs as requested.

M. Campbell will coordinate the awards with the help of the team and turned in electronically to the office on Thursday by 8 AM so it can be entered in the script and presented Thursday morning.

5. **Ca. Ringler** will work with the choral director, **Chris Loeffler**. They will work with **M. Campbell** and the courtesy corps for help with risers, etc. Keep attendance at all rehearsals and present chorus pins (get from Back Stage Crew) after the last performance. Work with members who may need to

participate in other convention activities. A list of all chorus participants needs to be handed into the office. Chorus Rehearsal is in Music Education 122.

6. Convention Coordinators will oversee all talent for the convention sessions along with the talent committee. **Nikki Fideldy-Doll** will coordinate selected acts for session entertainment with **W. Fritz**. Be sure to work with Livewire so that there is optimum display of students' talents. Rehearsal time for all talent is scheduled by state staff in advance, shared with those who were asked to perform, and a schedule is given to convention coordinators.

7. Session Support will be stationed in FFA Headquarters (SHAC – Taylor Hall of Fame) to assist with general convention issues, questions, and other help.

8. **The Feed**. Pre-session live stream in the Pioneer Suite at the SHAC. **Reese and Janzen** will work with livewire and hosts during the pre-session interviews and livestream.

II. Delegate Committee Assignments:

<u>Delegate Committee Assignments</u>	<u>Advisor</u>	<u>State Officer</u>	<u>Meeting Room MU</u>
1. Screening Committee	Amanda Huettl David Leier Cora Smith Bailey Hawbaker	None	Badlands Room Holding Area: Seating outside room.
2. State Program of Activities	Jeff Bjugstad	Cole Anderson	Hidatsa
3. Auditing	Nikki Fideldy Doll, JoDee Free	N/A	Sahnish
4. Middle School Engagement	Callahan Lemar	Evelyn Seil	Meadow/Lark
5. Event Evaluation	Colbey Steeke	Makayla Kraft	Nueta
6. Potential CDE/LDE	Missy Hansen	Tate Norby	Prairie
7. Agricultural Opportunities	Bill Zingg	Ryan Schumacher	Rose
8. Chapter-to-Chapter Interactions	Erik Johnson	Kristyn Bauer	Oceti Sakowin Ballroom A
9. Strategic Planning	Jeremy Carkuff	Rose Schiele	Oceti Sakowin Ballroom B

General Instructions: The State FFA Association operates for the best interest of the members. FFA depends upon the advisors assigned to each committee to help guide the works of the committee so that all necessary work is accomplished, and all discussion is completed on the assigned topics and that a committee report is finalized. Your participation in the actions of these committees is very important to the success of our convention. Each committee is to give a report on their discussions and conclusions. Any actions recommended by the committee must be presented as "New Business".

- I. Officer Screening Committee - screen and nominate 2025-2026 officers. Huettl will serve as a non-voting process manager to assist and oversee. Monday at 12:30 pm **Smith and Hawbaker** should meet for as long as necessary with committee members in the Badlands Room in the Memorial Union prior to the first set of interviews. The area outside of the room is available as a holding area during the interview process. The committee shall oversee items/questions for each round. **Leier** will serve as manager of the candidates to oversee posting interview schedules each day and coordinating between the holding area and interview room. The final decisions should be a minimum of two people whom you recommend for each office of president and secretary. The number you recommend for the other five offices will, of course, be partially determined by the competition. At least one nomination should be made for each by the Screening Committee. Above all, make sure that the candidates fully understand and subscribe to the agreements which they signed as a part of their state officer applications. The Badlands Room of the Memorial Union will be the headquarters for the officer screening committee.

II. Delegate Coordinators

Jeremy Carkuff	Brandon Quam	Lane Moellenkamp	Callahan Lemar
Allison Nord	Cameron Young	Brooke Kunz	Erik Johnson

- III. will serve as delegate coordinators. They will assist with delegate roll, committee reports, and voting procedures. A schedule will be determined to assign specific delegate sessions. (One overall)

Timeline of Committee Work (EXCEPT Screening Committee)

Monday

2:30-3:30 pm – Delegate Chairpersons & Advisors Meeting – Memorial Union – Hidatsa Room

5:15 pm – Delegate Orientation – Memorial Union – Break into committees – Dismiss to Memorial Union Rooms

Tuesday

5:00 pm - All Committee Reports Due – Except Screening Committee – Must be turned into the State Office via Google Drive.

COMMITTEE REPORTS

Tuesday – 7:00 pm – All committee reports during delegate business session, except screening.

Wednesday – 7:00 pm – Screening Committee Report during convention session.

III. Housing and FFA Foundation Banquet/Meal

<u>Housing Chair</u>	<u>ND FFA Foundation Sponsor & Parent Meals/Banquet</u>
Bill Fraizer – NDSU	Laiken DeMorret, Kayla Hart
Nikki Fideldy-Doll	Nikki Fideldy-Doll, Darin Spelhaug, Atiana Beck
All Advisors	

Specific Instructions

1. Housing – Fraizer will secure housing staff to be hired for the duration of the convention. **N. Fideldy-Doll, D. Spelhaug & State Officers** will meet with hall directors and housing staff on Sunday at 7:30 pm. Housing staff will carry out responsibilities assigned by the housing committee.

2. All Advisors - are responsible for the overall conduct of students in their dormitory area and to serve as an authority to enforce the housing rules. Responsibility will include the nightly room checks beginning 15 minutes prior to lights out. All Advisors are to assist and will be assigned to room check duties. Each advisor is responsible for his/her group and is also expected to stop any irregularities by any member or group if their advisor is not present. Any problems should be reported to the chapter advisor and/or State Staff if needed. Contact information for all advisors can be found at www.ndffa.org/teacher-directory

Chapter check in - Monday - 11:00 am – 2:00 pm. Chapter checkout will be on Thursday starting at 8 am. **All checkouts will be express checkout.**

Convention Housing Rules, Parking & Expectations:

1. Everyone is to be in sleeping quarters 15 minutes prior to lights out. Lights out Monday are at 10:45 pm, midnight on Tuesday and 11:30 pm on Wednesday.
2. No smoking permitted on the NDSU campus.
3. Chapter advisor or other responsible adult will use the same housing facilities as members and be responsible for the group observing convention rules.
4. Beds are to be made, personal belongings put away and rooms neatly kept.
5. Illness is to be reported immediately to the FFA Headquarters Office at 701-870-4119 between 8 am - 5 pm. After hours call Sanford Medical emergency 701-417-2000. For other emergencies call campus police 701-231-8998.
6. NDSU and the ND FFA Association is not responsible for damaged, lost, or stolen personal items.
7. Each person will be held responsible for damage to facilities to which he/she is assigned. The advisor and students are to check facilities with proctor on arrival and departure. Damages not recorded at check-in will become the responsibility of the chapter.
8. Cars, Vans & Mini-Buses (<15 passenger) may be parked in lots HR, east R or RE and buses are to be parked in the east side of R or the West side of HR. Please observe campus traffic and parking regulations. There will be no FFA parking in the lot (CF lot) immediately west of Bentson Bunker. Guests can pay to park in the Visitor E Lot or the MU Lot. They can pay online: https://www.ndsu.edu/parking/contractors_vendors/passport_mobile_parking_app/
9. Advisors and members are accountable to each other to obey the FFA Code of Ethics, FFA State Convention Policies and Expectations, North Dakota FFA Student Permission Form, and NDSU Waiver Form.
10. Housing staff will post the times they will be at their stations.
11. Each advisor should have knowledge of fire evacuation procedures and tornado evacuation areas.

Dining Center Meals, Dress, Sponsor/Parent Reception and Dinner:

Advisors are to be appropriately dressed for all convention events and activities. No headgear may be worn by students and advisors in the convention hall, or during any CDEs/LDEs. **Business casual dress for advisors is expected for all convention sessions however business professional is highly encouraged as our students will be in official dress and many guests will be in attendance.**

1. **L. DeMorret & Nikki Fideldy-Doll** will arrange for the Celebration Banquet on Wednesday. Advisors are welcome to visit with parents at the reception but are asked to eat at the Residence Dining Center unless they have purchased a ticket for this dinner.
2. **M. Campbell** and the courtesy corps will help as requested for the Wednesday banquet meal. Caps and Hats will not be worn at meals. This applies to Advisors as well as students.

IV. Recreation, Student Success Workshops & Tour, Talent, and Dance

Memorial Union Supervision

<u>Memorial Union</u>	<u>James Jansen—Co-Chair</u>	<u>Evan Mellmer—Co-Chair</u>	
Cassidy Bishop	Alan Geiger	Ben Krebs	Adam Riddle
Jeff Bjugstad	Seth Haugland	Zach Krein	Cohl Ringler
Tony Boehm	Lane Bell	Jason Mongeon	Graysyn Meade
Mack Buckmier	Calista Ringler	Carie Moore	Brian Schneider
Shawn Feiring	Natalie Janzen	Sam Poland	Trevor Steeke
Troy Enga	Kia Ward	Garrett Stroklund	Jared Lovro
Karagan Damjanovich	Curt Beattie		

SPECIAL INSTRUCTIONS:

1. Recreational activities are available to members when they are not involved in regularly scheduled convention activities. Advisors assigned to this group must work out schedules and report any problems to **Jansen & Mellmer**. Remind students that the reason they are at NDSU is for the convention.
2. **Jansen & Mellmer** will set up a schedule for supervision at the Memorial Union. Shifts should be setup so that there is always a minimum of **five** Advisors in the Union during scheduled hours. Periodic checks should be made to discourage use of the Union at times other than free time. Members' conduct must be supervised throughout the MU complex. Please help keep the area clean.
3. The Memorial Union Thundar's Game Room schedule is as follows:
 - Monday - 11:00 am -10:00 pm – Schedule advisors starting at 7:00 pm
 - Tuesday - 11:00 am -11:30 pm – Schedule advisors starting at 7:00 pm
 - Wednesday - 11:00 am -11:30 pm – Schedule advisors starting at 7:00 pmBowling, snacks, and video games will be available.

Student Success Workshop Monitors

<u>Co-chairs</u>	Rebekka Bummer	Emma Lehman	
<u>Tuesday, June 4</u>			
Laura Fuqua	Mike Kamrath	Cohl Ringler	Brian Schneider
Shawn McCloud	Joe Odermann	Jana Costa	
<u>Wednesday, June 5</u>			
Melissa Graber	Jason Mongeon	Jana Costa	McKayla Carlson-Hughes
Becky Sundstrom	Molly Hanson	Katherine Duchsherer	David Leier

Tuesday, June 4 at 8:15, 9:15, and 10:15 am in the Memorial Union – Oceti Sakowin Ballroom A/Hidatsa

Wednesday, June 5 at 8:00, 8:30, 9:00, 9:30, 10:30, and 11:30 am in the Memorial Union – Oceti Sakowin Ballroom A/Hidatsa

Bummer and Lehman will set up a schedule for supervision and introduction of the speaker at each student success workshops. Be sure there are a **minimum of two advisors** in the room for each workshop.

Talent Show – Career and Education Expo

<u>Trevor Steeke-Chair</u>	
Brooke Kuntz	NDAAE Intern – Haley McLeod
Ryan Sand	
Carson Houser	

T. Steeke will coordinate the talent show on Tuesday from 1:00 –4:00 pm (time varies depending on the number of talent acts) during the Bright Futures Career & Education Expo. Acts will perform every 20-30 minutes and you will coordinate with Dude Walker Music on Wheels for sound. You will serve as the judges for the talent show acts (unless they have a participant performing) that perform during the Talent Show. Utilize the Talent Handbook and scorecards. **T. Steeke** will turn results into the state convention office.

Dance & Entertainment **Tuesday – Memorial Union – 9:15 pm**

NDAAE District 5 & 7 VPs – Co-Chairs
District 5: Cassidy Bishop & District 7: Brooke Kunz
All District 5 & 7 Advisors

District 5 & 7 Advisors will supervise the Dance. All FFA members are required to be wearing a convention wristband to attend. No food or beverages are allowed on the dance floor. Attending guests will be provided a courtesy pass and will have a wristband. Advisors cannot allow non-members to attend. Supervision of students is very important for these activities to be successful and to continue. A rotation of FFA districts for supervision will be used. NDAAE district vice presidents will serve as co-chairs.

Future Supervision Rotation		
Year	East	West
2025	4	2
2026	5	7
2027	6	8
2028	3	1
2029	4	2

V. Career Development Events (CDEs)

All CDE Chairs – A banker box(es) for your CDE is in the state convention office - **SHAC - Taylor Hall of Fame**. Please pick up the box from the convention office the day before your event or the day of if your event is mid-day or later. Take scan sheets and scores sheets to the **Judging Card Tabulation Room SHAC Locker Room** and return the box to the state convention office.

All CDE locations are subject to change.

AGRICULTURAL COMMUNICATIONS: 8:00 am Tuesday; 1:15 Team Presentations

Location: A. Glenn Hill Center 112, 240, 300, 334, 330/326

Kristin Harner	NDSU Extension	Ag Communications Director	
Mitchell Becker	Dr. Adam Marx	Co-Chairs	
Ag Comm Workers			
Cassidy Bishop	Allison Nord	Samantha Schmoker-Mack	Carie Moore
Bill Zingg	Adam Riddle	Ashley Bachmeier	Callahan Lemar

All tabulations will be handled by the Workers and Chairs for this event. Kristin Harner is the NDSU contact. **Becker/Marx** will submit a copy of the results to the convention office. Results are to be posted in SHAC – Taylor Hall of Fame for verification.

AGRICULTURAL TECHNOLOGY & MECHANICAL SYSTEMS: Basic, Intermediate & Advanced

Advanced & Intermediate: Ladd 107, 114, 209, Dolve Welding Lab, Basic: Van Es 101, Service Center/Pilot Plant

SPECIFIC INSTRUCTIONS

- These groups are responsible for conducting all ag mechanics skills activities as assigned in cooperation with Matthew Olhoft, Leon Schumacher, and their staff at Bio Systems Engineering Department. **Krein/Krebs/Martin/Deck will serve as overall Chairmen. Krein, Martin, Krebs, & Deck** will handle registration for their respective divisions. **Johnson** will work with the Tabulations committee in scoring all three events. Plan with **Campbell**, for courtesy corps members to assist with these CDE's if needed, but there are plenty of advisors assigned to help.
- Committee Members – Report to your Chairmen for your specific assignment. You should not have any assigned conflicts that will keep you from participating in this event. It is very critical that you are there to serve. **Krein, Martin, Krebs, & Deck** will assign specific duties and work out any conflicts with committee members.
- Written exams for all Ag Tech & Mech areas will be part of the event rotation during the day.
- Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

Matthew Olhoft	NDSU	Leon Schumacher	NDSU
Tabulations:	Erik Johnson		

ADVANCED AG TECHNOLOGY & MECHANICAL SYSTEMS CDE: 7:30, 10:00, 1:30 Tuesday

Zack Krein– Co-Chair	Pete Martin – Co-Chair		
Advanced Workers:	7:00 AM Report		
Shawn McCloud	Daniel Deck	Ben Krebs	Isaac Ripplinger
Jeff Bjugstad	Katherine Duchsherer	Evan Mellmer	Ben Seidler
Michael Axt	Pete Hetle	Patrick Donegan	Garrett Stroklund
Scott Thiel	Seth Haugland	Levi Reese	Stetson Urlacher
Jeremy Carkuff			

INTERMEDIATE AG TECHNOLOGY & MECHANICAL SYSTEMS CDE: 7:30 am Wednesday

Ben Krebs - Chair	Intermediate Workers:	7:00 AM Report	
Michael Axt	Mike Kamrath	Joe Odermann	Laura Fuqua

Curt Beattie	Zach Krein	Levi Reese	Stetson Urlacher
Steve Zenker	Pete Martin	Cohl Ringler	Bill Zingg
Daniel Deck	Evan Mellmer	Isaac Ripplinger	

BASIC AG TECHNOLOGY & MECHANICAL SYSTEMS CDE: 1:30 pm Wednesday

Daniel Deck - Chair	Basic Workers:	1:00 PM Report	
Shawn McCloud	Mike Kamrath	Pete Martin	Cohl Ringler
Garrett Stroklund	Michael Axt	Evan Mellmer	Pete Hetle
Mack Buckmier	Ben Krebs	Joe Odermann	Ryan Sand
Seth Haugland	Zach Krein	Levi Reese	Stetson Urlacher

DAIRY CATTLE EVALUATION AND MANAGEMENT: 7:30 am Tuesday

Shepperd Arena, A. Glenn Hill Center

Todd Molden	NDSU Dairy Barn	Coordinator
Riston Zielke	Colbey Steeke	Co-Chairs
Dairy Cattle - Workers		
Mack Buckmier	Jared Lovro	Rebecca Sanders
Rebekka Bummer	Carson Houser	Haley Filipek
Shawn Feiring	James Jansen	Steve Zenker
Alan Geiger	Natalie Janzen	Lane Bell
Kristi Tonnessen		

SPECIFIC INSTRUCTIONS

1. **C. Steeke & Zielke** will work with **Molden** to coordinate the CDE. They will help set up classes, collect official placings, and check for proper scoring cuts used. They will work with official reasons takers and deliver reason spreadsheets to the tabulators.
2. **Steeke** will work with the squad leaders and divide participants into three squads. No two members from the same chapter are to be in the same squad. **Zielke** will give instructions to participants prior to the start of the CDE. Squad Leaders shall enforce all rules of conduct for official state activities. **Houser** will coordinate routing for reasons at the A. Glenn Hill Center.
 1. Squad leaders will report 15 minutes before the CDE is scheduled to begin.
 2. Working with the co-chairpersons, they will assist in assembling the participants, as they complete registration and divide them into three squads.
 3. Before judging starts, call the numbers of the Individuals assigned to your squad. Check to make sure that each participant is in the proper squad. Get a list of numbers in each squad from the registration committee.
 4. Keep members of squads together during the event.
 5. Enforce the CDE rules. Have participants write and bubble their name & chapter on scan cards.
 6. Make sure that all participants have an equal opportunity to view each class or sample. Be sure they know the class name and which portion of the scan card to use.
 7. Squad leaders will keep time for their squads, giving a two-minute warning, calling time, moving the squads to the next class at the proper time, and collecting the scan cards.
 8. Arrange the scan cards in numerical order and have them delivered promptly to the scoring committee.
 9. **Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

ENVIRONMENTAL & NATURAL RESOURCES CDE: 8:00 am Wednesday

A. Glenn Hill Center 112, 122, 234

Misty Steeke	Tanasha Wanner	Co-Chairs
ENR Workers		
Tony Boehm	Danielle Hannon	Samantha Schmoker-Mack
Ben Seidler	James Jansen	Brian Schneider
Alan Geiger	Rebecca Sanders	Patrick Donegan
Ryan Sand		

Steeke and Wanner will make assignments.

1. **Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

FARM & AGRIBUSINESS MANAGEMENT CDE: 3:00 pm Tuesday

Sudro 21 & 22

Lane Moellenkamp	Brian Schneider	Co-Chairs
Farm & Agri. Management Workers		
	Erik Johnson	Audra Montgomery

Moellenkamp & Schneider will make assignments.

1. **Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

FLORICULTURE: 7:30 am Wednesday

Loftsgard Atrium; Loftsgard 102, 102, 104, 114, 116, 380 Conference Room. Walster 204, 217, 220, 221. Greenhouses.

Barb Laschkewitsch	NDSU Coordinator		
Melaree Lee	Leah VanTilborg	Hannah Gress	Co-Chairs
Floriculture Workers			
Cassidy Bishop	Karagan Damjanovich	Callahan Lemar	Jared Lovro
Jeremy Carkuff	Rivers Bachman	Adam Riddle	Lane Moellenkamp
Marita Erman	Natalie Janzen	Brooke Kunz	Allison Nord
Iris Dukart	Calista Ringler		Rebekka Bummer

This group will handle all aspects of this CDE. **Lee & VanTilborg** will work closely with Laschkewitsch to put on the CDE and make the assignments.

1. **Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

FOOD SCIENCE & TECHNOLOGY CDE: 12:15 pm Tuesday

Memorial Union: Oceti Sakowin Ballroom A & B, Neuta, Prairie Rose, Meadow, Lark, Anishinaabe Theater, Sahnish

Julie Garden-Robinson	NDSU Food Science	Coordinator	
Co-Chairs			
Tony Boehm		Alicia Lund	
Food Science Workers			
Rivers Bachman	Karagan Damjanovich	Melaree Lee	Misty Steeke
Breanna Hosman	Taylor Jurgens	Heather Riemer	Kia Ward
Marita Erman	Tanasha Wanner	JoDee Free	Jana Costa
Graysyn Meade	Hannah Gress	Cohl Ringler	

From registration to tabulations this is your event all the way. **Boehm, Lund** will make assignments.

1. **Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

MILK QUALITY AND PRODUCTS: 12:00 pm Wednesday

A. Glenn Hill Center 110, 112, 122, 126, 130, 130/132

Laurie Geyer	NDSU Coordinator	April Linstaedt	Cass/Clay
Jeff Bjugstad	Shawn Feiring	Co-Chairs	
	Brandom Quam	Cheese Chair	
Milk Quality Workers			
Jeremy Carkuff	Brooke Kuntz	Jason Mongeon	Kristi Tonnessen
Emily Casner	Jayden MacDonald	Cora Smith	Trevor Steeke
Troy Enga			

Bjugstad & Feiring will make assignments for this CDE. Others assigned will assist with directing the CDE including scoring, tabulating, and ranking.

1. **Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

MEATS SELECTION: 11:30 am Wednesday

Peltier Complex

Charles Bunker	Jacob Arntzen	NDSU Coordinator	
Missy Hansen	Sam Poland	Co-Chairs	
Rick Vannett			
Meat Evaluation Workers			
Carson Houser	Lane Bell	Scott Thiel	Colbey Steeke
Breanna Hosman	Christine Fannik	Taylor Jurgens	Alison Nord
Ashley Bachmeier	Emma Lehmann	Carie Moore	Riston Zielke
Kia Ward			

1. NDSU staff will set up the classes, make the official placings and determine the cuts.
2. **Hansen, Poland, and Vannett** will establish the rotation of students and determination of squads. Other committee members will serve as squad leaders and for other activities as needed.

- A practice session will be held Wednesday June 5th from 3:00 – 5:00pm at the Peltier Complex.
- Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

NURSERY/LANDSCAPE: 1:30 pm Wednesday

Loftsgard Atrium; Loftsgard 102, 102, 104, 114, 116, 380 Conference Room.

Dr. Todd West	NDSU Coordinator		
Carissa Spelhaug	Isaac Ripplinger	Co-Chairs	
Nursery/Landscape Workers			
Graysyn Meade	Haley Filipek	Alicia Lund	Leah VanTilborg
Katherine Duchsherer	James Jansen	Cassidy Jernigan	Cam Young
Bill Zingg			

This group will handle all aspects of this CDE. **C. Spelhaug & Ripplinger** will work closely with Dr. West to run the nursery/landscape event.

On Tuesday, June 6 at 3:00pm, Dr. West will conduct a NDSU Campus Nursery/Landscape Woody Plant ID walk as a review for FFA members and any advisors who wish to participate. Meet at the Loftsgard Main Entrance.

- Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

SMALL ANIMAL CARE & TECHNOLOGY: 2:30 PM Monday

Bentson Bunker Fieldhouse

Marita Erman	Katherine Duchsherer	Co-Chairs	
SACT Workers			
Troy Enga	Danielle Hannon	Melaree Lee	Samantha Schmoker-Mack
Karagan Damjanovich	Natalie Janzen	Jason Mongeon	Tanasha Wanner
Graysyn Meade	Haley Filipek	Melissa Graber	Alan Geiger

Erman & Duchsherer will make the assignments.

- Tabulations Note: Please fill out the appropriate scantron key after reviewing event materials. When dropping off materials, please bring them to the tabulation room (SHAC Locker Room) and leave promptly.**

VII. AGRISCIENCE FAIR: Tuesday 7:30 AM

SHAC – North Upper Concourse

Dr. Brooke Thiel	NDSU Coordinator	
Heather Riemer	Chair	
Agriscience Fair Workers		
Becky Sundstrom	Calista Ringler	Misty Steeke
Callahan Lemar	Cassidy Jernigan	Emily Casner
Erik Johnson	Hannah Gress	Melissa Graber

McKayla Carlson-Hughes	Molly Hanson	Sam Poland
Trevor Steeke	Christine Fannik	Curt Beattie

A mandatory fair exhibitor meeting will be held Monday at 3:00 – 4:15pm in SHAC – North Upper Concourse. Students should bring their boards with them to turn them in. If they submitted them to be printed, then those will already be there. Advisors should assist students with setting up their displays on Tuesday at 7:00 am in SHAC – North Upper Concourse.. Provide judges with materials and assist as needed. Winners are in each division and at each level. The judges are asked to select which division winners merit the right to apply and advance to National Competition. Results are to be handed in at the state convention office in SHAC – Taylor Hall of Fame.

SCORING AND TABULATIONS

SHAC Locker Room

Mitchell Becker, JoDee Free – Co Chairs

Advisor	Mon PM	Tues AM	Tues PM	Wed AM	Wed PM
Mitchell Becker		NA	NA		NA
Emily Casner		NA			NA
JoDee Free	NA		NA		
Erik Johnson	NA				
Melaree Lee			NA	NA	
Carissa Spelhaug					NA

**NA = Not Available

Specific Instructions

1. **Becker and Free** will take care of those necessary details involving rooms, score sheets, computers, etc. whatever is needed.
2. **Becker and Free** will coordinate the entire operation so that:
 - a. All official placings entered in Judging Card or given to scorers.
 - b. Score cards scanned and checked for errors.
 - c. All CDE's are tabulated.
 - d. Results are saved to a memory stick if not part of the Judging Card System
 - i. Number of Schools Participating
 - ii. Number of Individuals participating
 - iii. Number of Teams participating
 - iv. Individual results
 - v. Team results
3. Results are to be posted in the convention office SHAC – Taylor Hall of Fame for advisors to validate. No students can enter the tabulation room.
4. Verify member's names with the team's certification form.
5. Tabulations Committee Members will report to the SHAC – Locker room where **Becker and/or Free** will give instructions and will determine the work schedule. They will determine who is needed in the tabulations room. This committee is to score cards and enter them into the computer for tabulations. Determine all individual and team scores, cross checking entries for accuracy and rank teams and individual's gold, silver, and bronze. Turn results into the convention office SHAC – Taylor Hall of Fame. and keep the tabulations room secure.
6. Post results in the convention office SHAC – Taylor Hall of Fame for advisors to view, not to take. At no time will students (including Courtesy Corps members) be allowed in the tabulations room. All results are strictly confidential until announced on stage.

Advisors Not Attending

Amy Rime

Anna Kemmer

Danielle Wolf

Nettie Denowh

Kurt Wollschlager

Seely Daniels

Joseph Tuttle

Amber Krapp

Victoria Vollmer

Riley Faller

Chelsey Zaharia