

ND FFA Association Board of Directors Minutes

November 22, 2019: CDE Committee: Meeting at 11:00 am – Board Meeting at 2:00 pm
ND State Capitol – Fort Totten Room, Bismarck, ND

Members/Directors:

Aaron Anderson, State Advisor	Brent Arndt, Dist. 4	Benjamin Van Berkom, FFA President
Craig Kleven, State Exec. Sec.	Breana Bregel, Dist. 5	Christina Bingham, FFA Secretary
Thomas Winders, FFA Foundation	Brian Schneider, Dist. 6	Anna Stopplesworth, FFA Vice President
Ben Curdy, Dist. 1	Mike Kamrath, Dist. 7	Mikayla Wolfe, FFA Treasurer
Lance Van Berkom, Dist. 2	David Leier, Dist. 8	Madeliene Nichols, FFA Sentinel
Kasey Okke, Dist. 3		Hannah Remington, FFA Parliamentarian

Officers:

President	Aaron Anderson
Vice President	Brian Schneider
Secretary	Craig Kleven
Treasurer	Mike Kamrath

Standing Committees:

Written Applications	Brian Schneider, Kasey Okke, Ben Van Berkom
CDEs	David Leier, Lance Van Berkom, Breana Bregel, Christina Bingham, Madeliene Nichols, Craig Kleven
Finance	Aaron Anderson, Mike Kamrath, Mikayla Wolfe, Tommy Winders
Events/Activities	Aaron Anderson, Brent Arndt, Anna Stopplesworth, Hannah Remington, Ben Van Berkom
Policy	Aaron Anderson, Craig Kleven, Brian Schneider, Mike Kamrath, Ben Van Berkom

Absent: None

The meeting was called to order by Chairman Anderson at 2:03 pm.

Anderson asked if there are any additions to the agenda.

Introduction of board members.

Anderson noted that Cole Turchin, State Reporter, was dismissed as a state FFA officer on 11/21/19. Dismissed because expectations stated in the ND FFA State Officer Handbook and FFA Code of Ethics were not being met. During October, an improvement plan was put in place. Improvement plan was not met.

Secretary's Report:

The secretary's minutes were reviewed. Kamrath moved, Schneider second to approve the minutes from 8.04.19 meeting. Motion passed.

Treasurer's Report: As of 11/19/2019

Checking: \$133,792.51 Savings: \$0 Investment: \$213,248.19 Accounts Receivable: \$65,128.14
Aged Debtor's List: 0-30 days: 6; 31-60 days: 7; 61-90 days: 2; >90 days: 4

Schneider moved, Leier second to approve the treasurer's report. Motion passed.

State Officer Report:

President B. Van Berkom reported on team activities since August. Five officers participated in the NFU-Fly at Washington D.C. Worked with the NDFU and met legislatures from across the nation. Great experience working with NDFU. District FFA Leadership conferences went well and was a great experience. National FFA Convention delegate work was interesting and rewarding. Participated in committee work and met with CEO Mark Poeschl. Was a part of the historic vote to establish the governing constitution and bylaws for National FFA after the change in the federal charter. Four officers participated in National CDE events. The first ever ND State LDE day was a great experience and officers helped run different CDEs. This past weekend was the Winter Planning Retreat and spent Saturday and Sunday on the 15th floor of the capitol building planning Winter Leadership Conference.

Standing Committee Reports:

CDE Committee Minutes: Kleven provided the report.

Members met from 11:00 am – 2:02 pm with a brief lunch.

Absent: Madeliene Nichols

National FFA:

National FFA Board of Directors has a resolution from the delegates to review CDEs and LDEs on an annual basis instead of every five years at the national level. Purpose is to allow for more flexibility, adaptability and to stay current with industry. ND FFA Board of Directors will need to consider the national FFA policy if the resolution is adopted. The resolution will most likely be adopted by National FFA.

Horse Evaluation & Selection:

Move to remove the ND team activity test and replace with the national CDE individual test. Participants will identify breeds and/or colors and markings of horses, tack and equipment as well as leg deviations (i.e., toed out, toed in, sickle hocked etc.,) items. 25 questions worth two points each. 50 total points per individual.

Move to add a team activity and presentation. Part two in the national team scenario, but teams will only be evaluated on presentation and not scored on how well they work together.

This part of the team activity requires all members to work cooperatively to complete the problem-solving portion. Teams will orally present solutions to problems found in the given scenario. Teams will have ten minutes to organize and prepare information and ten minutes to present solutions to judges. Judges may ask clarifying questions to the teams. Selected topics will rotate by specific years as follows and can be one or both topics for each year.

1. Nutrition and Management: 2020
2. Anatomy and Reproduction: 2021
3. Marketing/Current Trends and Health/Animal Welfare (care and well-being): 2022

Meats Evaluation:

Move to incorporate the 40 retail cuts like the national CDE. NDSU stated they can accommodate.

Milk Quality & Products:

Move to add: Dairy versus Non-Dairy. In ND CDE guide take section f. Product Identification – Milk Fat Content and replace with Page 6 of the National CDE Guide. Product Identification—Dairy versus Non-Dairy (100 points—6 points identification, 4 points fat content). A total of 10 samples consisting of dairy and non-dairy products will be identified and assigned a milk-fat content score. The following products may be included among the samples: Dairy Products: nonfat (skim) milk (.05%), low-fat milk (1.0%), reduced fat milk (2%), milk (3.25%), half and half (10.5%), butter (80%), sour cream (18%), flavored milk (0.05%–3.25%) light whipped cream (30%), heavy cream (36%). Non-Dairy Products: margarine, non-dairy creamer,

non-dairy sour cream, non-dairy milk, non-dairy flavored beverage and non-dairy whipped topping. All of these are to be categorized as non-dairy fat.

Food Science & Technology:

ND used to have an individual component to look at pictures and member would have to identify what is wrong. Nationals reviews a binder of pictures. Move to add the food safety and sanitation team activity to mirror nationals. 80 points. Do not add the team activity rubric of 20 points.

Food Safety/Sanitation Team activity (80 points possible per team): Each team will be given a situation (e.g., photos, videos, written scenarios, live demonstrations or a combination). The team will work together to evaluate the situation and complete a safety/sanitation report evaluation that will include observations, degree of concern and recommendations/corrective actions. (80 points). Scoring criteria can be found on the National Team Activity Preparation Rubric.

Dairy Cattle:

Do not make any changes, leave as is.

Dairy Cattle Handlers:

Move to use the national activity scorecard for evaluation of the students. Advisors are encouraged to sign up members for the event who have livestock and/or dairy cattle showing experience.

NDSF:

Tractor Driving: Modern course outline updated. Correct scored card wording was updated and is on ndffa.org. Move to adopt the most current National Safe Tractor and Machinery Operation Program Student Manual for the source of questions for the written examination. The manual is managed by Penn State.

Recommend exploring an FFA Polo Shirt for the livestock exhibitors.

Reviewed point values for exhibits, no changes.

Parliamentary Procedure:

Event is not up for review, but changes are needed. Need to source options for a new state parliamentary procedure guide. Current one is no longer in circulation. Another topic: Can non-officers participate in the parliamentary procedure event? Advisors need to visit with their district on a potential guide or option to develop a ND guide and discuss non-officer participation in the parliamentary procedure event.

State Convention Schedule:

Spread CDE events out over two days? Maybe conduct written test or team activity on one day and the rest of the event on another day. Would depend upon the CDE and logistics.

Small Animal Care and Veterinary Technology (Discussion from before about possibly adding):

Time did not allow for discussion. Will need to review at the March meeting. Refer to previous minutes for previous discussions.

L. Van Berkomp moved to accept the CDE committee report. Bingham seconded the motion. Motion passed. Report approved and adopted for implementation into the event guidelines by the date designated for review completion.

Finance & Events Activities:

Annual audit. Anderson provided a written committee report. All matters are in order. Committee signed the report.

Policy:

Anderson provided the following proposal regarding student accommodations for CDEs and LDEs.

Member/Participant Accommodation

North Dakota FFA is dedicated to ensuring all members and guests are able to participate and have a positive learning experience with all activities. If you need accommodations as outlined under the Americans with Disabilities Act, please identify the type of accommodations needed during the event registration process.

Timing of Accommodation Requests

Although a student may make an accommodation request at any time, the North Dakota FFA encourages chapter advisors to make the member accommodation request prior to the registration deadline. This will allow adequate time for consideration and proper documentation of the disability. The request will be processed by the Executive Secretary and forwarded on to the Event Superintendent for consideration. A determination will be made on a case by case basis, with importance placed on maintaining event integrity and standard. The Executive Secretary will follow up with the chapter advisor on the request prior to the event.

Schneider moved to adopt the member/participant accommodation policy. Bingham seconded the motion. Motion passed. Report approved and adopted.

Old Business:

a. Edward Jones Investment Accounts:

No ideas reported. Maybe develop a strategic planning committee to review uses for the money.

b. Land & Range Judging Participation: How to increase participation?

Optimizing time by holding both events on the same day. Monday for both events. Travel on a Sunday, practice site on Sunday evening and events on Monday. Are two events in the same day too much, too long for participants? Are enough teachers familiar with the two events?

c. FFA Camp: Report by L. Van Berkom

Scholarship opportunity for participants? Can NDAAE contribute dollars to the camp and have a teach Ag Ed portion to the camp? Committee plans to move forward and implement a camp.

Committee Members: Jason Mongeon, Ben Curdy, Leah Kessler, Ashley Bachmeier, Kasey Muscha Colby Hennessy, Gary Wald, Joel Brandvold, Lance Van Berkom, Ben Van Berkom

Plans: Our plan is to get the first ND FFA camp off the ground in August of 2020. Camp Wesley - Valley City, ND is the location we would like to go with due to availability, activities available and camp capacity. 3-day camp, First week of August (after state fair; before PDC) Max Capacity: 96
Registration Fee: \$200

Input from Committee Members: Two main goals: Leadership and Fun Centered on fun activities that teach the students leadership; Strict set of curriculums could hurt the camp loose curriculum (personal growth); Past state officers should facilitate the camp if available. Close in age to students; will relate to attendees better; Do not limit age group for the first year (maybe in following years) Registration opening and closing dates need to be set

**In New Mexico, recently retired State President/Secretary choose facilitators

Direction Committee is Headed: Corresponding over email/Conference calls; Continue developing the ground work that Craig and Aaron have done; Begin advanced stages of planning; Encourage input from board of directors

d. NDSF Electronic Exhibit Entry Report: Kleven

- i. Fair Entry
- ii. ShoWorks

FairEntry: (view the pricing structure guide)

\$5,000.00 dollars billed annually.

Bar Code Scanners \$25.00 (Corded) \$40.00 (Cordless – Probably could purchase for \$35.00)

Corded: 15: \$375; 30: \$750 or Cordless: 15: \$600.00; 30: \$1,200.00

24-hour support during the NDSF

Trainings through GoToMeeting every other week on our own – six of them

ShoWorks (view the pricing structure guide)

\$9,995.00 to purchase the software.

Annual renewal cost of \$550.00 is credit back

\$.20/entry = about \$4,400.00 per year

Phone support is 9:00 am - 5:00 pm Monday-Friday, web support all the time. Can pay a \$500.00 fee in advance for urgent care during the NDSF. If not used, billed \$250.00

\$195.00 for 10-hour training videos

One time per year there is a three-day conference with training.

Lots of discussion on several possibilities and options. Need to migrate away from paper and pencil exhibit tags and entry. Concern about upfront cost and entry of the exhibits. Lots of up-front entry. Time for advisors to enter the exhibits. Do specific divisions need to be phased in over time? NDSF needs more accurate records for distribution of premium dollars. Livestock shows need more accurate results in a uniform manner.

Kamrath moved to use FairEntry for all of the FFA exhibits at the NDSF. Arndt seconded the motion. Bregel questioned if all the advisors were polled in the board members respective districts and not all advisors in district five are in favor. Kamrath noted that any change would be difficult, because any change is.

Vote taken. Motion passed.

New Business:

- a. State 4-H & FFA Meeting: Anderson/Kleven

Reported to 4-H that the board directive was to split the meat event. Opportunity for students to compete in another meats event. 4-H was concerned that a 4-H meat event in May, could limit adults coaching teams and traveling to NDSU. Spencer Wirt in the meat lab is excited to host another event.

- b. State Range Judging Review

No Comments

- c. District Leadership Review

- i. Greenhand Quiz: Review not designating the five team members and use the top three individuals for the team and can be members in the 7-9th grade.

B. Van Berkom moved that at the top three individuals from seventh-ninth graders entered from a chapter in the in the Greenhand quiz event will make up the team. Chapters can enter as many individuals as they want. Stoppeworth second the motion. Motion passed.

- ii. Universal Checklist Template for each district – Make planning easier? Yes, assign state officers, advisors, volunteers, etc. to events ahead of time. Checklist will be provided to the districts in the fall or spring of the year.

- iii. Future dates selection beyond 2020: Review a set fixed district location and day. Consider a set day for each district. Set dates from the state office staff.

B. Van Berkom moved to give state staff the flexibility to set the date and rotation schedule of district leadership. Bregel second the motion. Motion passed.

Schneider noted that the district leadership reporter book rubric needs clarification. Rubric says yearly and most only have one month. Schneider also stated that consistency of judging the officer books at state convention is so sporadic between judges. Leier noted this is also a discrepancy for the VP officer books and POA between those completed using AET and not using AET. Anderson noted that this was an item for the written applications committee to explore.

d. National Convention Review

Anderson noted it was good. Need to share with your district that there will be new format for housing. Will most likely need to confirm rooms in June and cancel by early August. Advisors will need to reserve their own rooms and be very accurate in rooms requested. When the state staff knows more, it will be shared.

- e. National FFA is changing proficiency and high individual star, creed, nationals speaking dollars from individual payment to one lump sum for each state. National FFA will no longer issue individual checks to students. They took the average from the last three years and sent on lump sum to ND to spend as desired. What does the association want to do? Directors will visit with districts on how to handle the money.
- f. State LDE Day Review: Survey link was sent to judges and will be sent to teachers for input. Can be challenging when the parliamentary procedure judges have to stay later. Dress code must be clarified with judges. Need to relay to judges that females can wear slacks. Update dress code in the judge's packet. Parliamentary Procedure finals earlier in the day and run the other finals at the same time? What day of the week would be best?
- g. Winter Leadership Conference: Food Packaging Event Update: Kleven noted for the sake of time to refer to the recent email update. About \$9,500 is needed and Kleven is confident that the number will be met.
- h. State Convention Schedule: No LDEs – Move some CDEs to a different time
Some events could be held over two days. Example, written test one day and the rest on another day. Could utilize rooms in the student union for the Food Science and Technology CDE, student workshops, etc.
- i. ND FFA Association General Rules and Guidelines: Review & Update: Because of time constraints review was not held. Board was asked to review the electronic and paper copies for the next meeting.

FFA Foundation Report:

Winders reported the Blue Jackets Bright Futures applications were received totaling 330 and awarded 260 FFA jackets. Please share highlights of agricultural education and FFA student accomplishments with the ND FFA Foundation so it can be shared in donor visits and discussion, plus through marketing pieces. February 14, 2020 is giving hearts day. Need matching donors. Directors appreciated the social media promotion.

Next Meeting Date & Location:

March 25, 2020 3:30-6:30 pm central time. Via Zoom meeting.

Schneider moved to adjourn. Nichols seconded the motion. Motion passed. Meeting adjourned at 5:06 pm.