



**ND FFA EMPLOYMENT SKILLS**  
COVER LETTER SCORECARD

Contestant Name	Team No.	
Chapter	Member No.	
<b>COMPOSITION</b>	<b>Possible Score</b>	<b>Score</b>
Correct format and stationary	10	
Punctuation	10	
Grammar	10	
Spelling	10	
General Appearance	10	
<i>Composition Sub Total:</i>	<b>50</b>	
<b>CONTENT</b>		
Career Goal Specified	15	
Proper Qualifications	35	
<i>Content Sub Total: 50</i>	<b>50</b>	
<i>Total: 100</i>		
Deduction for materials received after the postmark deadline: 10% or 10 Points maximum		
<b>Total Points Earned</b>		

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*Judge's Name*

\_\_\_\_\_  
*Judge's Signature*

\_\_\_\_\_  
*Date*